

Application Form

So that we can help you, please read the notes on pages 5 & 6 and then answer all the questions as well as you can.

1) Your Details

Yorkshire Water Customer Reference Number

Applicant name and home address

If different from your home address, please give the address which you're asking for help at

Your date of birth

Home/mobile telephone number

Email address

For official use

Application number:

For official use

2) Occupants

Please write below everyone else who usually lives with you.

Name	Age	Relationship to applicant

3) Health

Is anyone in your home long-term sick or disabled?

Yes No

If Yes, please give details below.

Name	Nature of illness

Is any additional Benefit being received for this illness/disability?

Yes No

If Yes, please give details below.

Type of Benefit	Amount
	£ _____ per _____
	£ _____ per _____
	£ _____ per _____

If No, do you know why not?

Please tick if you have had Benefits advice before completing the Application.

4) Weekly money coming in and money going out

Weekly money coming in

Wages/Salary	£
Your Employer's Name & Address:	
Your take home pay	
Your Partner's Employer's Name & Address:	
Your partner's take home pay	
Self Employed	
Benefits	
Housing Benefit	
Council Tax Benefit	
Jobseekers Allowance	
Income Support	
Child Benefit	
Child Tax Credit	
Working Tax Credit	
Maternity Pay/Allowance	
Statutory Sick Pay	
Incapacity Benefit	
Employment Support Allowance	
Carers Allowance	
Disability Living Allowance	
Severe Disablement Allowance	
Attendance Allowance	
Industrial Injury	
Universal Credit	
Other (please specify)	
Pension	
Retirement Pension	
Pension Credit	
Private/Occupational Pension	
Partner's Pension	
Widows Pension	
Other Income	
Maintenance	
Student Grant/Loan	
Income from Lodgers	
Sons/Daughters Contribution	
Other Income (please specify)	
Other Income (please specify)	

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Total Weekly Income	
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Weekly money going out

Housing Costs	£	Arrears £
Rent (after any benefit)		
Mortgage		
Secured Loans/2nd Mortgage		
Council Tax (after any benefit)		
Mortgage Endowment Policies		
House Contents/Building Insurance		
Utilities		
Water Charges		
Gas		
Electricity		
Coal and Other Fuels		
Housekeeping		
Food and General Housekeeping		
Clothing		
Cigarettes/Alcohol		
Children		
Childcare		
School Meals		
Nappies/Baby Items		
Pocket Money		
Travel		
Public Transport (work, school, shopping etc)		
Taxis		
Car Insurance		
Vehicle Tax		
Fuel		
Car Running Costs (MOT, car maintenance, breakdown cover etc)		
Other Expenditure		Arrears £
Health (dentist, glasses, prescriptions etc)		
TV/Video/Satellite/Cable		
Telephone/Internet		
Mobile Phone		
Credit Cards/Store Cards		
Loans		
Catalogues		
Court/Magistrates Fines		
TV Licence		
Social Fund		
Other (please specify)		
Other (please specify)		

For official use:

Total Weekly Expenditure		
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5) Additional Information

Please complete if you feel this information may support your application.
(If you don't have enough space please write on another sheet .)

6) Prepayment Meter

Do you have Gas or Electricity prepayment meters?

Yes No

7) Declaration

I hereby apply to the Yorkshire Water Community Trust for an Award. I declare that the details given are true to the best of my knowledge. I also authorise the Trust to contact Yorkshire Water Services and confirm details of my account. I declare that I have read the statement as set out below and agree to be bound by the terms as shown.

If you do not qualify for assistance from us, Yorkshire Water may be able to help with other schemes they operate for customers who are experiencing financial difficulty.

If you would like us to give them your name and telephone number please tick this box.

Yorkshire Water confirm that this data will not be used for any purposes other than for providing assistance with their schemes.

Signed

Print Name

Date

N.B. Proof of anything stated on this form may be requested for examination.

All personal details submitted to us will be held in accordance with our responsibilities under the Data Protection Act 1998. As a consequence we will not disclose to any third party any personal details supplied other than in the following circumstances:

- to any law enforcement agency requesting it in connection with the commission of any offence, once we are reasonably satisfied as to the circumstances surrounding the request;
- to comply with applicable laws and lawful government and/or regulatory requests;
- to operate our systems properly;
- to protect our users and ourselves.

When completed please send this form back in the envelope provided, or send (post free) to:

The Yorkshire Water Community Trust, PO Box 52, Bradford, BD3 7YD. Tel 0345 1 24 24 26

How to complete your application form

Important

If you have arrears for Water **and at least one for** Rent or Mortgage, Council Tax, Gas or Electricity we **may** be able to offer some assistance.

When filling in the Form it is important that you give us as much information as you can about your household.

If you have difficulty filling in the Form your local Advice Centre may be able to help you. Many Advice Centres offer free and private help with debt problems.

If there is anything else you think will help your Application please write this on another sheet.

1) Your details

If you are asking the Trust for help for a different address, (where you lived before perhaps), please write this as well.

2) Occupants

Please write the name and age of **everyone** who usually lives with you.

3) Health

Give details of anyone in the household who is seriously ill, long-term sick or disabled. If any extra Benefit is received for this please give the details.

4) Money coming in and going out

Please write full details of **all** income for everybody in the house. This may be wages or Benefits and you **must send proof**. (We also accept photocopies/bank statements as proof for income).

Please write the amounts of **all** your regular weekly household payments. Try to think of everything you spend.

You **must send proof** of how much you owe for one of your debts. This could be Rent or Mortgage, Council Tax, Gas or Electricity bills.

How to complete your application form (continued)

Before sending your form back to us you must:

- make sure that you have answered all the questions as well as you can
- make sure that you are sending proof of all income and your debts
- make sure you have signed and dated the Form, or we will send it back to you

When we get your form:

- we will soon write to tell you what is happening
- we may ring you
- we may ask for proof of anything you have told us
- we will usually give you a decision within 6 weeks

We will not send any money to you:

If you are successful we will pay the money onto your Yorkshire Water account.

Applying to the Trust again:

If you get an award from the Trust you cannot apply again for 2 years.

Please contact us if you require any help on 0345 1 24 24 26

