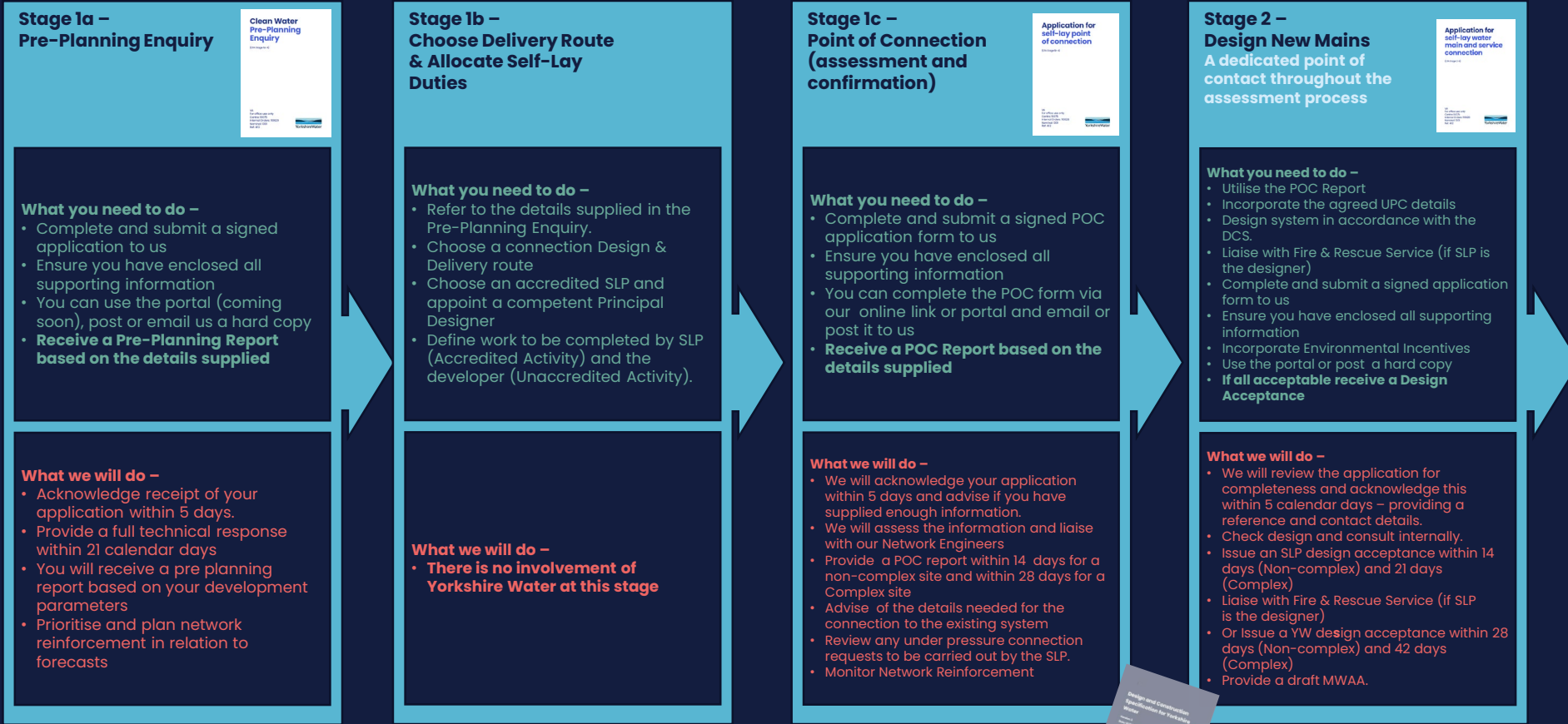


Your Journey to Water Infrastructure Adoptions by SLP's



Ensure your design complies with the Design & Construction Specification and any Local Practices

Design and Construction Specification for water infrastructure offered for adoption under the Code for adoption agreements for Water and Sewerage companies offered wholly or mainly in England ("the code")



Your Journey to Water Infrastructure Adoptions by SLP's

Stage 3 – Model Water Adoption Agreement (MWAA) pt1

Agreements will be issued at Design Acceptance / Design Provision in stage 2.

What you need to do – Progressing Agreement:

- Agreement of scope of works between Developer and SLP
- Complete and submit a signed MWAA
- Confirm details for UPC (where applicable)
- Confirm Source of Water Delivery date (no less than 42 calendar days from receipt of application)
- Make payment for works

What we will do – Signing Agreement:

- Sign and return Agreement
- Confirm information for Source of Water delivery date details
- Providing details needed for SLP to carry out UPC (where applicable)
- Request YWS work to be carried out (if you do not want this at the time, you can request this at a later date)

Stage 3 – Model Water Adoption Agreement (MWAA) pt2

What you need to do – Receiving signed Agreement:

- Notify YW of Programme start date via weekly whereabouts.
- Provide Fire & Rescue Service details
- Provide Weekly whereabouts (if SLP is designer)

What we will do – After Agreement is signed:

- Arrange pre-start meeting (if YWS work requested on previous step)
- Monitor and programme any Network Reinforcement works

Stage 4 – Pre Start Meeting

What you need to do –

- Complete and submit a call off main scheme form to us (if the scheme was not called off at the end of stage 3)
- Ensure you have enclosed all supporting information
- Email the call off form to us at newmains@yorkshirewater.co.uk

What we will do –

- We will arrange a site meeting between yourself and our Yorkshire Water Site Inspector who will be your dedicated contact for the duration of the construction period.

Stage 4 – Construct Main

Send all site progression details to:
SLP_MAILIN@YORKSHIREWATER.CO.UK

What you need to do –

- Complete and submit a weekly whereabouts (Thursday prior)
- Construct self laid main
- Ensure land rights are secured
- Submit chlorination notification form with as-laid drawings and chlorination certificate details

What we will do –

- Monitor weekly whereabouts
- You will receive regular inspections on site throughout the construction period in accordance with your weekly whereabouts
- Assess and confirm if Chlorination details are acceptable
- Update our records with As-laid details.

Your Journey to Water Infrastructure Adoptions by SLP's

Stage 4 – Construct Main Variation

A variation request will be required if you want to amend the site layout drawing or POC incorporated into the signed S51 Agreement

What you need to do –

- Complete and submit a variation request form to us
- Ensure you have enclosed all supporting information
- You can complete this request form online and email it to us

What we will do –

- Assess the details supplied
- Make the required changes needed (this may affect the cost and a re-draw fee may be applicable)

Stage 5a – Yorkshire Water Make Connection

Send all site progression details to:
SLP_MAILIN@YORKSHIREWATER.CO.UK

What you need to do –

- Submit a weekly whereabouts sheet (Thursday prior)
- Construct and complete the self-laid main in accordance with agreement
- Complete any remedials within agreed timeframe
- Ensure Fire & Rescue services attend site (where applicable)
- Submit any as-laid construction records

What we will do –

- Monitor weekly whereabouts
- Review information received & complete walk-off checks
- Confirm if there are any defects
- Provide confirmation date for Final Connection

Stage 5b – SLP Make Agreed Under Pressure Connection

Send all site progression details to:
SLP_MAILIN@YORKSHIREWATER.CO.UK

What you need to do –

- Previously agreed UPC to be completed by SLP
- Self-laid main approved for connection – Provide testing confirmation & Self Laid drawings
- Submit UPC request form with supporting information (incl. all licences and permits) giving a minimum of 7 days notice
- After Approval received, provide confirmation of Final connection within 1 day after completion

What we will do –

- Monitor weekly whereabouts
- Review UPC request form & Information received
- Confirm in writing if connection can/cannot be completed within 7 days
- Ensure As-laid drawings have been received and reflect what is constructed

Stage 6 – Adopt New Main & Correct Defects

This applies to each section of new water main that is made live.

What you need to do –

- Ensure cover levels are achieved/maintained
- The Designer to Notify Fire & Rescue Authority about hydrants
- Notify Yorkshire Water of any leakage & accidental damage.
- Carry out defect correction

What we will do –

- Complete and recharge for issues caused which affects supplies
- If YWS has made the mains connection, we will vest the agreed assets once work completed. Send vesting certificate within 5 days of Final Connection
- If the SLP has carried out the mains connection, we will issue Vesting Declaration within 5 days of Final Connection
- When all mains are vested, a completion certificate will be produced.

Final Connections are carried out in accordance with our Annual Contestability Summary (ACS) reviewed yearly.

Currently, any Final Connections which are classed as Medium or High Risk must be carried out by Yorkshire Water which is in accordance with our ACS. (Stage 5c pt1 & Pt2 have not been incorporated)

SLP must be accredited to carry out UPC's.



Your Journey to Water Infrastructure Adoptions by SLP's

Stage 7 – Make Service Connection (part 1 of 3)

Send all site progression details to:
SLP_MAILIN@YORKSHIREWATER.CO.UK

What you need to do –

- Request water meter from suppliers or Yorkshire Water
- Ensure internal plumbing comply with WQ(WF)1999
- Ensure Service pipes are installed by appropriate WIAPS certified installer

What we will do –

- Monitor weekly whereabouts
- Detail meter types required
- Provide Meters if requested
- You will receive regular inspections on site throughout the construction period in accordance with your weekly whereabouts

Stage 7 – Make Service Connection (part 2 of 3)

What you need to do –

- Notify YW of intention to connect service connections to new water mains laid
- Ensure internal plumbing meets requirements before connecting
- Update weekly whereabouts
- Notify YW within 1 day (non-household) or 5 calendar days (household) of making service connection via our meter installation form.

What we will do –

- Receive Notification of intent to connect service connection to new water main
- Provide plot reference for SLP to feed back the meter details
- You will receive regular inspections on site throughout the construction period in accordance with your weekly whereabouts
- Receive notification of connection and meter details

Stage 7 – Make service connection (part 3 of 3)

What you need to do –

- Provide meter details (installed in pt2 of 3)
- Advise YW where defects are established

What we will do –

- Set up billing account
- Send bill for infrastructure charges due at this stage
- Monitor system during defects liability period
- Raise invoices for defects corrected by YW

Stage 7 – Final Inspection

What you need to do –

- Ensure Final cover levels are achieved/maintained. Adjust where identified as incorrect.
- Attend Final 'walk-off' inspection – 12 months after vesting
- Complete any identified non-supply defects

What we will do –

- Arrange & Complete a Final Inspection (12 months after vesting within highway)
- Complete any defects which affect the supply and any other agreed defects
- Raise invoices for defects corrected by YW
- Confirm all works are completed