

# Application for a new supply for building water

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For office use only  
Centre: 19075  
Internal Orders: 110623  
Nominal: 1301  
Ref: AF2



YorkshireWater

# Application for a new supply for building water

## 1. Initial Information and Terms and Conditions

### Your application for a New Supply for Building Water

This form is used to apply for a new supply for building water before or after a mains scheme has started.

If you require an estimate for a building water supply at the same time as a new mains estimate, you can apply for the building water as part of the mains laying application and do not need to fill in this form separately. However, if you require a building water supply before the site starts or after the initial survey has been completed, you will need to apply separately using the new Building Water Application form.

Since April 2017, businesses based in England have been able to choose which retailer provides them with their waste and water services.

This includes developers who require water and/or waste water services for the building of their development, regardless of whether this is for a domestic or commercial site.

To appoint a retailer, you will need to contact them directly. Please note this **must** be at least 8 days prior to connection. If you do not appoint a retailer yourself, one will automatically be assigned for you.

For more information on which retailers you can choose from, please go to the Open Water website: [open-water.org.uk/for-customers/find-a-retailer/](https://open-water.org.uk/for-customers/find-a-retailer/)

## What will you receive in response to your application?

Once we've received your application form along with the correct payment, we'll send you:

- An estimate for the cost of the work required for connection
- A plan indicating the proposed connection position

Unfortunately we cannot book in any supplies on a new property without your copy of the letter from the council detailing the postal address of each plot unless you are using the supply for building water. Please arrange for this to be available in time for booking in your water connection/s.

## How much will it cost to process the application and how can you pay?

There is a charge of **£150.00 + £30.00 (VAT) = £180.00** for processing your application.

This charge covers the cost of undertaking a survey on site and providing an estimate to you for the connection work.

Your estimate will be valid for 12 months from the date of the estimate. If the work is not called off and paid for within this validity period then re-estimate fees will apply. A re-estimate will take 28 days for this to be processed.



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## Water feasibility study charge

Our service partners are sometimes required to carry out a feasibility study to understand the specific methodology and costs that will apply for the works needed for complex mains laying and new connections projects.

Our standard charges do not cover such scenarios. These might include works in a dual carriageway, with a railway undertaker or where a connection requires the crossing of a road bridge or another significant structure.

If this charge is applicable to your site, we will contact you to inform you this work is required and you will decide whether to carry on with the application. If you decide to continue, a non-refundable deposit will be charged via an invoice at the same time we send an estimate for the cost of the works. The costs for this feasibility study can be found in our charges document on our website.

You can pay either by cheque, by credit/debit card or BACS; please indicate your payment method below.

**If you wish to pay by cheque** please enclose a cheque payable to 'Yorkshire Water Services Ltd' with your application.

**If you wish to pay by debit/credit card**, we will contact you on receipt of this form to arrange payment over the phone.

**If you wish to pay by BACS the details are:**

**Sort Code:** 57-49-55

**Account Number:** 11111111

**Cheque      Credit/debit card      BACS**

(Please also include your BACS payment reference number)

## Where do I send my application?

You can send us your completed application form by post or email or complete it online via our Developer Services website.

- Post: Developer Services, Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD
- Email: [wbu.servicecentre@yorkshirewater.co.uk](mailto:wbu.servicecentre@yorkshirewater.co.uk)
- Complete the application form online at [yorkshirewater.com/developers/](http://yorkshirewater.com/developers/)
- If you have any questions please give us a call on 0345 1 20 84 82. Calls are recorded for monitoring purposes.

We will only be able to process your request once full payment has been received.



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## Completing your application form

This application form and supporting information to be submitted either by post or email.

Please complete in **BLOCK CAPITALS** using blue or black ink or enter your details below.

### Your Details

Full name

Company name

Contact telephone number

Email address

### Address for correspondence

House number/house name and street

Address line 2

Address line 3

Town/City

Postcode

### Additional address for correspondence

Please choose one of the following      Developer      Consultant      Other

If you selected other, please specify below

Full name

Company name

Address

Town/City

Postcode

Telephone number

Company email address

Please send duplicate correspondence to both parties?      Yes      No



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## 2. Site Details

### Site Address

Please provide address of the site where address exists, or the closest existing address

Address

Address line 2

Address line 3

Town/City

Postcode

### Site Location

Grid reference: Easting (6 figures)

Northing (6 figures)

### Enquiry Case Reference

If you have made a previous development enquiry regarding this site, please indicate the enquiry Case Reference.

Enquiry case number

Do you require a site meeting to discuss the application?    Yes    No

Are the site contact details different from your contact details?    Yes    No

If yes, please give details of the site contact.

### Site Contact Details

Site contact name

Site contact phone number

Site contact email

### Risks and Hazards

Are there any known risks or hazards that we should know of prior to our site visit?    Yes    No

If yes, please provide details of known risks or hazards to make Yorkshire Water aware of



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## 3. Development Details

### Site history

Please state the previous use of the site. If the previous use of the site was not Greenfield or was not used purely for Housing or Accommodation, then you will need to complete the Contaminated Land Assessment Form [water.org.uk/wp-content/uploads/2018/11/contaminated-land-assessment-guidance.pdf](http://water.org.uk/wp-content/uploads/2018/11/contaminated-land-assessment-guidance.pdf)

Greenfield    Brownfield    Residential    Commercial    Industrial    Other

If other, please provide details below

### Building Water

What do you want to do with the supply when no longer needed for building water?  
Please answer one of the 2 questions in this section:

Utilise the supply for a new plot?

Disconnect the supply?

Do you have a retailer for your building water supply?    Yes    No

If yes, please give details below about the retailer for your site supply

Date of connection required

The below will only apply if this supply will eventually feed a property permanently.  
If it is to be disconnected when no longer required, no infrastructure charges will apply.

### Infrastructure Charges and Environmental Incentives

The total cost of infrastructure is **£280** per property. A breakdown of the cost is below.  
We do offer environmental incentives for reducing the load on our network.



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## Water Environmental Incentives

The Water Infrastructure charge is **£75** based on 125 litres per person per day (pppd).

If you can provide evidence to support that dwellings use less than 125 litres pppd, you will receive a reduction based on the percentage below the 125 litres achieved for both the Water and Foul Water infrastructure charge.

Evidence of this can be demonstrated using the Water Calculator, and evidence that properties are built with water efficient fitting and fixed appliances that would not exceed the potential consumption of 125 litres or less per person per day.

Please upload a copy of the completed Water Calculator form when you submit your application. The calculator can be accessed using this link [thewatercalculator.org.uk/calculator.asp](http://thewatercalculator.org.uk/calculator.asp)

## Sewerage Environmental Incentives

The Sewerage Infrastructure charge is split into foul **£55** and surface water drainage **£150** per property.

Where a site does not require surface water to discharge an existing public sewer, the surface water infrastructure charge will not be applied. This will save **£150** per property.

For example, you could discharge your surface water directly to a watercourse or a soakaway, where there is no communication with an existing public sewer.

Sewerage infrastructure charges are levied at the same time as your water supply application.

## Water Regulations

Do you have or intend to install an alternative source of water other than that supplied by Yorkshire Water?    Yes    No

If yes, please indicate the source of the alternative water supply.

Rainwater harvesting

Borehole/Spring

Grey water

Other (please give details below)

Please note, regulation 5 of the Water Supply (Water Fittings) Regulation 1999 requires you to also notify the Water regulations department for all types of commercial and industrial installations. All installations must be installed in accordance with the Regulations, we recommend the use of a WIAPS/ WaterSafe approved plumber.

I have read and understood



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## 4. Requirements

Date Building water supply required

**You must complete** the fittings list below if you require a supply larger than 25mm. This will ensure that we size the supply we install correctly.

Building Water Connection		
Number		
Storeys		
Fittings	No.	Flow (l/s)
Sink (Standard)		
Sink (tap size greater than 15mm)		
Wash basin (in house/flat)		
Wash basin (elsewhere)		
Bath (tap size 20mm)		
Bath (tap size greater than 20mm)		
Shower		
Bidet		
Spray tap		
WC flushing cistern (including those for urinals)		
Commercial appliances		
Other water fittings		
Storage capacity in litres		
Peak flow in litres per second		
Estimated connection date		



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Non-domestic appliances/ installations (see explanation of domestic purposes*).	No.	Flow (l/s)

\*Yorkshire Water has a duty to provide a sufficient supply of water for domestic purposes which includes water for; drinking, cooking, central heating and sanitary purposes, all other use is deemed as non-domestic. No such reference to domestic purposes shall be taken to include: (a) a bath having a capacity, measured to the centre line of overflow or in such other manner as may be prescribed, of more than two hundred and thirty litres; (b) the purposes of the business of a laundry; or (c) a business which prepares food or drink for consumption otherwise than on the premises.

## 5. Construction Design and Management Regulations 2015 (CDM 2015)

If your project is notifiable you need to notify the HSE. A project is notifiable when: The construction is scheduled to last longer than 30 working days, and it will have more than 20 workers working at the same time at any point in the building project. Or, if the construction work has more than 500 person days.

Is the project notifiable to the Health and Safety Executive (HSE)?

Yes

If yes, you will need to upload a copy of the F10 notification issued to the HSE.

No

If no, you will also need to upload a copy of the relevant results of any identified hazards from site surveys you have undertaken or relevant parts of the construction phase plan if one exists.



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## 6. Meter Options

Please refer to our meter location policy [yorkshirewater.com/developers/water/meter-location/](http://yorkshirewater.com/developers/water/meter-location/) before deciding on your meter location option.

All new water meters are capable of providing a pulsed output, however if you wish to connect any monitoring equipment to the meter then you need to apply for a data cable to be fitted.

This application must be made after the new meter has been fitted. Please complete the Data Logger Cable Application Form [yorkshirewater.com/business/data-logging/](http://yorkshirewater.com/business/data-logging/). Yorkshire Water will then fit a splitter cable to enable you to connect the meter to a building management system or data logger.

Please select which meter location option you require?

Meter Chamber located at the highway boundary

Wall mounted meter box purchased by the developer with a Yorkshire Water control at the highway boundary

Meter with chamber 1m from the front of the property with a control at the highway boundary

All meter chambers and wall-mounted boxes must be WRAS approved.

I have read and understood

## 7. Sewerage enquiries

This form is for connections to the clean water network only.

Please complete the following details regarding the arrangements for drainage on the site; this will ensure that the subsequent owners are correctly billed.

What method will be used for waste water drainage (bathroom/kitchens)?

Public sewer      Cess pool/septic tank

What method will be used to drain rainwater (roofs/parking areas)?

Public sewer

Cess pool/septic tank

Land/Water course

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Does your surface and/or ground water drain into the public sewer?    Yes    No

If yes, please specify below

Please specify the size of the site area from the bands below.

Band A – Up to 500m<sup>2</sup>

Band B – Up to 750m<sup>2</sup>

Band C – Up to 1,000m<sup>2</sup>

Band D – Up to 2,000m<sup>2</sup>

Band E – Up to 15,000m<sup>2</sup>

Band F – Up to 35,000m<sup>2</sup>

Band G – Up to 150,000m<sup>2</sup>

Band H – Over 150,000m<sup>2</sup>

## 8. How We Will Calculate Your Charges

Your estimate will be sent out to you detailing the site-specific costs for your development. You have two options for calculating the costs of your development:

- Option 1 – Standard Charges. Our standard charges are published in our charging arrangement [yorkshirewater.com/developers/developer-charges/](http://yorkshirewater.com/developers/developer-charges/)
- Option 2 – Site-Specific Bespoke Charges. This will be calculated using site-specific charges. This takes into consideration regional variations to costs.

Please indicate which option you would like us to use when calculating your estimate

Standard Charges    Bespoke Charges

## 9. Information Required

### Site Location Plan

This document needs to indicate an approximate layout of the site and mark any existing assets you are aware of.

### Property Layout Plan if applicable

A plan showing the property layout (if applicable) at a scale of 1:500, clearly marking your service entry points.

### Additional information if applicable

F10 notice

Pre-construction Information (CDM)

Water Calculator evidence



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## 10. Further Information

Charges for amendments to your estimate

Your estimate will be sent out to the applicant. Please ensure the applicant is the person who will be paying the estimate as the payment receipt will be sent in the name of the applicant. If you require us to reissue the estimate to a different person/company there is an admin charge of **£56.00 + VAT**. If you change your new connection requirements after receiving your estimate there is an admin fee for a re-quote of **£56.00 + VAT**. If we need to survey the site again, the cost will be **£133.00 + VAT**.

Whilst we endeavour to provide an accurate estimate for the cost of your new connection there are sometimes unforeseen circumstances that may affect this. These include additional local authority highway requirements such as road closures, out of hours working or the use of specialist traffic management. Engineering difficulties may also affect the cost of the work. In the unlikely event that these arise we will recharge any additional costs not identified at survey stage to the applicant.

### About your new connection

We'll lay the water pipe from our main in the street up to the boundary of the street in which the main is laid. You'll need to lay and appropriately size the water pipe from your building up to the boundary. We try to ensure the water pressure at the boundary is no lower than 1.5 bar (15m head) and provides a minimum flow of 22 litres per minute. Please note: The minimum guaranteed standard for pressure and flow for a single domestic dwelling set by Ofwat is 1 bar (10 metres head pressure) measured in the service pipe at the downstream side of the boundary stop cock at a flow rate of nine litres per minute. Yorkshire Water cannot guarantee pressures and flows above this minimum guaranteed standard. All new supplies are metered.

### How long will it take?

Upon receipt of your application and payment, we will arrange a meeting between you and our surveyor. The surveyor will meet you on-site and undertake a survey – this will happen within 28 days but could be influenced by your availability. If you have not requested a site meeting, this part will be done without you. Once you have accepted our estimate, paid for it and booked the work in, we will normally connect you within 21 days. Your connection may take longer if we need to work in a major road or a road closure is required.

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## 11. Declaration

I request that Yorkshire Water process my application based on the information I have provided and confirm all information is correct to the best of my knowledge.

I agree that Yorkshire Water may use the support information provided for any purpose connected with this application and with the company's statutory Sewerage and Water undertakings, including sharing information with our service partner.

I am applying as the applicant or their representative and by doing so agree that I will be liable for the payment of any cost associated with this application.

**Your Signature**

**Your name and title (in capitals)**

**Date**

| |

**Company name**



**Please return this completed form to:**

Developer Services  
Yorkshire Water Services Ltd  
PO Box 52  
Bradford BD3 7YD

Or you can email it to us:

[wbu.servicecentre@yorkshirewater.co.uk](mailto:wbu.servicecentre@yorkshirewater.co.uk)

## If you need to get in touch



**Call the Developer Services team on 0345 1 20 84 82**

Our Developer Services office is open Monday to Friday 8am-5pm.



**Visit our website [yorkshirewater.com/developers](http://yorkshirewater.com/developers)**



**Tweet us [@YWHelp](https://twitter.com/YWHelp)**



**Write to us**

Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD

## Other useful numbers

**Contact centre**

**0345 1 24 24 24**  
(billing enquiries)

**Asian language**

**0345 1 24 24 21**

**Text telephone/minicom**

**0345 1 24 24 23**

**24 hour automated services**

**0345 1 24 72 47**  
(meter readings and payments)

**Fax number**

**01274 372 800**

## How much could you save?



**Use our online calculator**

See how you could save water and energy around the home.



**Buy discounted water saving gadgets**

Water butts, shower heads and more – on our website.

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