

# Request for a minor variation to a model water adoption agreement

## Filling out this form

**This form can't be filled out online, so before you start to complete it, please make sure you follow these steps:**

1. Download the PDF to your PC (Save it locally, for example on your desktop)
2. Open it using [Adobe Acrobat Reader](#), and fill it out
3. Save the completed version
4. Email it to us at [SLP\\_Mailin@yorkshirewater.co.uk](mailto:SLP_Mailin@yorkshirewater.co.uk)

**Please note:** the fee listed in this form is fixed until **31 March 2026**. You can find the most up-to-date version of this form at [yorkshirewater.com/developers/water/self-lay/](https://yorkshirewater.com/developers/water/self-lay/)

## Your request for a minor variation to a model water adoption agreement

This is a request form for a small change to be made to a model water adoption agreement with Yorkshire Water.

This form can be used to request a change to the **source of water (SOW) delivery date** and/or the **parties liable for payment of:**

- the construction charges and infrastructure charges
- the deposit (if applicable).

**Please be aware** that this form may not be used to request changes to: any clauses in the model water adoption agreement, the design of the scheme, the scope of the construction works or the quoted cost of the works.

If you need to request a change to the design of the main scheme or the scope of the works, you'll need to complete our [re-design / re-approval request form](#).

**The information you provide will be used solely in accordance with Yorkshire Water's [Privacy Policy](#). Please be aware, we may contact you to seek feedback on your experience with this service.**

## How long will it take to get a response?

Once we have your completed request form and payment, we aim to respond within **7 days**.

## What fee do you need to pay for this request?

There is an upfront admin fee of £130 + £26 (VAT) = **£156**, which you will need to pay before we can process your request.

## How to pay

Choose your payment method below

**Credit/debit card** – we'll contact you on the phone number you provide in this application to arrange payment over the phone.

**BACS** – to pay by BACS, the details are **sort code:** 57-49-55; **account number:** 11111111

**Cheque** – please enclose a cheque payable to 'Yorkshire Water Services Ltd.' with your application.

Credit/debit card

BACS

Cheque

(please include your site post code / BACS reference)

**As the applicant, you are responsible for the payment of any cost associated with this application.**

If you're filling out a paper copy, please complete in **BLOCK CAPITALS** using blue or black ink.

## 1. Your details

Your name

Company name

Phone number

Email address

Mains scheme reference number

## 2. Your requirements

### Source of water delivery date

Do you want to change the source of water (SOW) delivery date?      Yes      No

If yes, please enter your preferred SOW delivery date below. Bear in mind that we need a minimum of 28 days to be able to provide you with a source of water if we are carrying out the branch connection, or a minimum of 14 days if the SLP is carrying out the under-pressure branch connection.

New SOW delivery date      /      /

### Payment liability

Do you want to change who is liable for paying the construction charges and infrastructure charges?

Yes      No

If yes, please confirm the payer below

Developer      SLP

Do you want to change who is liable for paying the deposit (if applicable)?

Yes      No

If yes, please confirm the payer below

Developer      SLP

3. Declaration

I am requesting a variation to a model water adoption agreement based on the information provided in this form and confirm that all the information is correct to the best of my knowledge.

By ticking this box I agree to the above declaration

The following should be completed and signed by all parties to the model water adoption agreement:

Print name (the SLP)

Signed

Date

Print name (the Developer)

Signed

Date

Print name (the Landowner)

Signed

Date

Print name (Affected Adjoining Landowner)

Signed

Date

**Please email this completed form to:**

**[SLP\\_Mailin@yorkshirewater.co.uk](mailto:SLP_Mailin@yorkshirewater.co.uk)**

**Or you can post it to:**

Developer Services  
Yorkshire Water Services Ltd  
PO Box 52  
Bradford BD3 7YD

## If you need to get in touch



**Call the Developer Services team on 0345 1 20 84 82**

Our Developer Services office is open Monday to Friday 8am–5pm.



**Visit our website [yorkshirewater.com/developers/](http://yorkshirewater.com/developers/)**



**Tweet us [@YWHelp](https://twitter.com/YWHelp)**



**Write to us**

Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD

## Other useful numbers

**Contact centre**

**0345 1 24 24 24**

(billing enquiries)

**Asian language**

**0345 1 24 24 21**

**Text telephone/minicom**

**0345 1 24 24 23**

**24 hour automated services**

**0345 1 24 72 47**

(meter readings and payments)

**Fax number**

**01274 372 800**

## How much could you save?



**Use our online calculator**

See how you could save water and energy around the home.



**Buy discounted water saving gadgets**

Water butts, shower heads and more – on our website.

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