Clean Water Pre-Planning Enquiry

VA

For office use only
Centre: 19075
Internal Orders: 110629
Nominal: 1301
Ref: AF2

(CfA Stage 1a-A)

YorkshireWater

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1. Initial information and Terms and Conditions

Please complete and return the form below if you need information about supplying water to your proposed development (usually at the purchase stage).

If you simply require a copy of our mains and/or drainage records for the area, rather than a detailed assessment of our ability to supply water to a site, these can be obtained online from SafeMove at safe-move.co.uk.

2. How long will it take?

We will initially send you a confirmation within 5 calendar days to confirm that we have received your application and will provide you with a reference number and contact details for your application. At this stage we will let you know if we have received enough information from you, if we have incomplete or insufficient details we will not be able to proceed with the application.

Once we have received the full details needed to progress with the enquiry for the development, you will receive a response within 21 days of receipt of your enquiry and payment.

3. What we will provide you?

Our Pre-Planning enquiry report will include:

- A response based on the expected development parameters.
- The Point of Connection (POC) on the existing Network is to be identified relative to the site entrance as indicated by yourself.
- Any recommendation for an alternative or technically preferred Point of Connection is to be identified with reasons provided (if information is known at this stage).
- Any technical restraints to minimise the impacts on the development programme.
- The validity period of the Pre-Planning report (1 year from date of response).
- A copy of our clean water mains records for the area.
- Diversions or additional work required on our network (including network reinforcements) in order to supply the demand you require.
- Indicative costs for any diversions or any additional work on our network (including network reinforcements) where applicable.
- Details of whether the development can be fed by gravity or require pumps/storage.

The information produced as part of the report at this stage will be draft and will be subject to a final review and confirmation in the subsequent stages, and will be reliant upon the details that are supplied for the site. The Pre-Planning report at this stage may be limited relative to the details supplied.

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4. How much will it cost to process the application and how can you pay?

There is a charge of **£136.00 + £27.20 (VAT) = £163.20** for processing your application.
This charge covers the cost of investigating if the existing network can support the requested demand and providing you with a Pre-Planning report.

Hydraulic Modelling Charge

At this pre-planning stage, some new development sites may require modelling to determine the connection point, reinforcement requirements and or flow/pressure delivered for the growth site. This is to make sure we can serve the new development and maintain the existing demand already on the network. There are three charges relative to this activity, shown below. If this charge is applicable to your application, we will contact you to discuss and if you would still like to go ahead, we will then issue an invoice for the charge at the same time as sending the response.

Charge 1. Flow rate requested is between 1 L/s and 12.5 L/s peak flow – £319

Charge 2. Flow rate requested is above 12.5 L/s peak flow – £734

Charge 3. Where the water supply system has specific challenges and additional modelling effort is required to achieve the required outcome. In this instance, we would apply the most relevant charge from 1 or 2 above depending on the time spent modelling the site.

This charge is applicable for all applicants of a Pre-Planning Enquiry application.

Please be aware that if the response passes the validity date or changes and becomes invalid, a new application will need to be made and a new hydraulic modelling charge may be applicable.

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You can pay either by cheque, by credit/debit card or BACS; please indicate your payment method below.

If you wish to pay by cheque please enclose a cheque made payable to 'Yorkshire Water Services Ltd' with your application.

If you wish to pay by debit/credit card, we will contact you on receipt of this form to arrange payment over the phone.

If you wish to pay by BACS the details are:

Sort Code: 57-49-55

Account Number: 11111111

Please detail your method of payment

☐ **Cheque** ☐ **Credit/debit card** ☐ **BACS**

(Please also include your BACS payment reference number)

5. Where do I send my application?

You can send us your completed Pre-Planning Enquiry application form by post or email or complete it online via our Developer Services Portal.

- Post: Developer Services, Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD
- Email: wbu.service.centre@yorkshirewater.co.uk.
- Complete the application form online at yorkshirewater.com/developers/apply-online.
- If you have any questions please give us a call on 0345 1 20 84 82. Calls are recorded for monitoring purposes. We will only be able to process your request once full payment has been received.

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6. Completing your application form

Please ensure that you have supplied the minimum information listed in accordance with Codes for Adoption (this information can be found on our website at yorkshirewater.com/developers/water/self-lay).

I understand that if I have supplied insufficient information that this will not be able to be processed.

Please complete in **BLOCK CAPITALS** using blue or black ink or enter your details below.

6.1 Your Details

Applicant details

Please choose one of the following ☐ Developer ☐ SLP ☐ Consultant ☐ NAV ☐ Other

If you selected other, please specify below:

Full name

Company name

Address

Town/City Postcode

Telephone number

Company email address

Additional address for correspondence

Please choose one of the following ☐ Developer ☐ SLP ☐ Consultant ☐ Other

Full name

Company name

Address

Town/City Postcode

Telephone number

Company email address

Please send duplicate correspondence to both parties? ☐ Yes ☐ No

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6.2 Proposed Site Details

Site Address

Please provide address of the site where address exists, or the closest existing address

Site name

Address

Address line 2

Address line 3

Town/City Postcode

Site Location

Grid reference: Easting (6 figures) Northing (6 figures)

6.3 Proposed Development

Please indicate the type of proposed development

Domestic Commercial Mixed

Number of properties/units

Max. height to supply water to (metres)

Do you require water for domestic purposes? Yes No

What is the estimated date of permanent supply of water required to the first plot?

Please tell us your build rate proposal and type of buildings proposed:

First 5 years 10 years 15 years

Network Modelling

If Network Modelling is required on your application, you can state on this application that you are happy to pay the charge if it is confirmed that this is needed. This will avoid any delays in contacting you during the application process. There is no need to send any extra money, in addition to the application fee at this stage.

If you are happy for us to invoice the fee at the point of the report being issued to you, please tick the box below. We will advise you when we know this fee is applicable and which charge is relevant.

I am happy for Network Modelling to be carried out on my application

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Briefly, what are you planning to build on this site?

Do you require water for manufacturing process? Yes No

If Yes, Please indicate the flow required (litres/s)

Do you require water specifically for firefighting purposes? Yes No TBC

Please choose the type of firefighting supply you require Sprinkler Hydrant Other

If you selected Other, please give details of the alternative water supply below

Firefighting Flow required (litres/s)

Firefighting Disclaimer

Yorkshire Water will, if requested, confirm if we are able to meet the flows and pressures for any proposed firefighting installation(s). Where the required flows and pressures can be achieved Yorkshire Water cannot guarantee that they can be sustained in the future. A decision to feed a fire fighting supply direct from Yorkshire Water's mains network is the sole responsibility of the customer.

I have read and understood

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6.4 Supporting Information Required

Along with this application form, please provide the following documents:

Site Location Plan

This document needs to clearly indicate where your site is and the boundary of the site. Provided in a format able to be electronically accessed by ourselves.

Site Layout

This document needs to indicate an approximate layout of the site and mark any existing assets you are aware of.

If you have a preference, please indicate the Site Entrance i.e where the permanent Source of Water (SoW) could be delivered to site.

If available at this stage a CAD layout plan should be provided unmarked and with controlled reference and revision numbers and dates.

6.5 Declaration

I request Yorkshire Water to process my application and provide me with a response based on the information I have provided.

I confirm all information is correct to the best of my knowledge and has been provided, in accordance with the Codes for Adoption, to allow you to produce a Pre-Planning Enquiry Report.

I agree that Yorkshire Water may use the supporting information provided for any purpose connected with this application and with the company's statutory Sewerage and Water undertakings, including sharing information with your service partner.

I am applying as the applicant, or the customers representative and by doing so agree that I will be liable for the payment of any cost associated with this application.

Your Signature

Your name and title (in capitals) **Date**

Company name

Submit form

YorkshireWater

Please return this completed form to:
Developer Services
Yorkshire Water Services Ltd
PO Box 52
Bradford BD3 7YD

Or you can email it to us:
wbu.service.centre@yorkshirewater.co.uk

If you need to get in touch

Call the Developer Services team on 0345 1 20 84 82
Our Developer Services office is open Monday to Friday 8am-5pm.

Visit our website yorkshirewater.com/developers

Tweet us @YWHelp

Write to us
Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD

Other useful numbers

Contact centre
0345 1 24 24 24
(billing enquiries)

Asian language
0345 1 24 24 21

Text telephone/minicom
0345 1 24 24 23

24 hour automated services
0345 1 24 72 47
(meter readings and payments)

Fax number
01274 372 800

How much could you save?

Use our online calculator
See how you could save water and energy around the home.

Buy discounted water saving gadgets
Water butts, shower heads and more – on our website.

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