

# Application to self-lay routine in-line mains connections

## Filling out this form

If you'd like to complete this application form online, please log in to our online portal: [developerservices.yorkshirewater.com/sign-up-sign-in](https://developerservices.yorkshirewater.com/sign-up-sign-in)

To fill out this PDF application form, please open and complete it using [Adobe Acrobat Reader](#) and email your completed application to [SLP\\_Mailin@yorkshirewater.co.uk](mailto:SLP_Mailin@yorkshirewater.co.uk)

Or, post it to: Developer Services, Yorkshire Water Services Ltd, PO Box 52, Bradford BD3 7YD

## Please confirm you can provide the following documents with your application:

A scanned copy of the competent person's EUSR card

A plan of the proposed works, including pipe diameters and materials of the existing main

### Additional documents (if applicable):

Completed chlorination notification form

Chlorination certificate

UKAS-approved analytical results

As-laid drawings (in line with section 16 of our Design and Construction Specification)

F10 notice (if the development is notifiable to the Health and Safety Executive)

Please be aware, we may contact you to seek feedback on your experience with this service.



## Initial information and terms and conditions

Apply for approval from us for an SLP to carry out a routine in-line mains connection on a self-lay site. We will assess the information received and will pass this over to our site inspectors. Our Inspectors will liaise and arrange site inspections, as required, with the SLP on site.

## How long will it take to get a response?

Once we've received your completed application, we'll assess the details and aim to respond back to you within **5 calendar days**. At this point we will send you either an approval or a rejection of your proposal.

## What fees do you need to pay for this application?

**There is no fee for this application.**

## Chlorination of pipework

If you're laying a new water main under a self-lay agreement and are accredited to carry out chlorination, you are required to chlorinate the relevant pipework to standards BS 8558 and BS EN 806 and submit a chlorination certificate. You must also ensure that appropriate samples are collected and UKAS-accredited analysis is carried out.

You should have already completed the chlorination and obtained the analytical results by the time you apply to make the in-line mains connection. **If you still need to carry out the chlorination, please do so before continuing with this application.** To notify us of your intention to chlorinate the new main, you'll need to email your weekly whereabouts form, along with your as-laid drawings (these drawings must meet our Design and Construction Specification), to [SLP\\_mailin@yorkshirewater.co.uk](mailto:SLP_mailin@yorkshirewater.co.uk) one week in advance of chlorination.

Once you've completed the chlorination and obtained the analysis, please fill out our chlorination notification form (which you can find at [yorkshirewater.com/developers/water/self-lay](http://yorkshirewater.com/developers/water/self-lay)). Please email this, along with your chlorination certificate and UKAS-approved analytical results, to [SLP\\_mailin@yorkshirewater.co.uk](mailto:SLP_mailin@yorkshirewater.co.uk) within one day of receiving your results. Please include your application reference number when you send these details.

We cannot approve the in-line mains connection until your chlorination notification form, chlorination certificate, UKAS-approved analytical results and as-laid drawings have been checked and approved.

Please bear in mind that chlorination certificates have a 2-week validity period.

Yorkshire Water reserves the right, should the need arise, to contact directly any analytical service provider or chlorination company used by a developer or SLP in order to verify any documentation provided to us prior to any approval being granted for connection to the YW distribution network.

**I have read and understood**



If you're filling out a paper copy, please complete in **BLOCK CAPITALS** using blue or black ink.

## 1. Your details

Are you a      SLP      Developer      Landowner      Consultant      Other

If other, please specify

Full name

Company name

Company number

Phone number

Email address

Address

Town/City

Post code

**Would you like to authorise us to speak to anyone else about your application?**      Yes      No

Is the recipient a      Developer      Landowner      SLP      Consultant      Other

If other, please specify

Full name

Company name

Company number

Phone number

Email address

Address

Town/City

Post code



## 2. Site details

Yorkshire Water mains scheme reference number

### Site address (or closest existing address)

The exact location should be provided where possible. If no postal address exists then the road numbers and plots should be used.

Site name

Vicinity      at      land off      adjacent to      rear of      opposite

Address

Address line 2

Address line 3

Town/City

Post code

Grid reference (centre of site): Easting

Northing

## 3. Work details

Number of connections

Description of proposed work (actual work to be done and techniques to be applied)

### Conditions and/or specific requirements

Please detail any conditions or site-specific requirements that may be required to carry out the operation e.g. any specialist equipment that could be required, site conditions, etc.

### Chlorination details

Who has carried out the chlorination?      SLP      Yorkshire Water

If the SLP has carried out the chlorination, can you confirm you have emailed your completed chlorination notification form, chlorination certificate and UKAS-accredited analytical results to [SLP\\_mailin@yorkshirewater.co.uk](mailto:SLP_mailin@yorkshirewater.co.uk)?      Yes      No

If no, you'll need to attach/enclose these documents with this application before we can approve the in-line mains connection.

### As-laid drawings

Have you emailed your as-laid drawings in line with our Design and Construction Specification to [SLP\\_mailin@yorkshirewater.co.uk](mailto:SLP_mailin@yorkshirewater.co.uk)?      Yes      No

If no, you'll need to attach/enclose these drawings with this application before we can approve the in-line mains connection.



## 4. Planning Details

This information is essential for the management of the network and ensuring there is no conflict with other operations.

### Start and End

The procedure must not be authorised unless the document is endorsed with the appropriate information.

The Senior Competent Person must be satisfied that the proposed start/end dates and times are realistic and achievable to ensure that other proposed works on the network are not unduly affected.

Proposed start date

Proposed start time

Proposed end date

Proposed end time

### SLP Authoriser – Senior Competent Person (SCP)

SLP (SCP) authoriser contact name

SLP (SCP) contact number

SLP (SCP) EUSR number

The Senior Competent Person must make appropriate comments/checks that should be understood and acknowledged by the Competent Person. The final version of the procedure must be authorised by the SCP.

Senior Competent Person Comments

### Competent Person undertaking the work

The name of the Competent Person undertaking the work must be provided to enable the water network controller to validate the registration of the individual in relation to the proposed work.

Please note that if the Competent Person changes, the water network controller should be contacted to inform of changes for clearance to proceed.

I have read and understood

SLP (SCP) competent person's contact name

SLP (SCP) competent person's contact number

SLP (SCP) competent person's EUSR number



## 5. Construction Design and Management (CDM) 2015

If your development is notifiable to the Health and Safety Executive (i.e., if construction is scheduled to last longer than 30 working days or 500 person days, or if there will be more than 20 workers on site at any one time), you'll need to provide us with an **F10 notice**.

Is your development notifiable to the Health and Safety Executive (HSE)?      Yes      No

If yes, please upload a copy of your F10 notice with this application.

## 6. Weekly whereabouts

We need you to complete and send us a **weekly whereabouts form** each Thursday detailing the work you are carrying out in our area the following week. You can find this form at [yorkshirewater.com/developers/water/self-lay](http://yorkshirewater.com/developers/water/self-lay).

Please email your weekly whereabouts form to [SLP\\_mailin@yorkshirewater.co.uk](mailto:SLP_mailin@yorkshirewater.co.uk) with a subject line that begins with "SLP" followed by the location of the scheme.

## 7. Declaration

I request that Yorkshire Water process my application based on the information I have provided and confirm all information is correct to the best of my knowledge.

I agree that Yorkshire Water may use the support information provided for any purpose connected with this application and with the company's statutory Sewerage and Water undertakings, including sharing information with its service partner.

I confirm I will carry out this work (subject to approval) in accordance with the Codes for Adoption guidance.

I am applying as the applicant or their representative and by doing so agree that I will be liable for the payment of any cost associated with this application.

**By ticking this box I agree to the above declaration**

**Print name**

**Position in company**

**Date**      /      /



**Please email this completed form to:**  
[SLP\\_mailin@yorkshirewater.co.uk](mailto:SLP_mailin@yorkshirewater.co.uk)

**Or you can post it to:**  
Developer Services  
Yorkshire Water Services Ltd  
PO Box 52  
Bradford BD3 7YD

## If you need to get in touch



**Call the Developer Services team on 0345 1 20 84 82**

Our Developer Services office is open Monday to Friday 8am–5pm.



**Visit our website [yorkshirewater.com/developers](http://yorkshirewater.com/developers)**



**Tweet us [@YWHelp](https://twitter.com/YWHelp)**



**Write to us**

Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD

## Other useful numbers

**Contact centre**

**0345 1 24 24 24**

(billing enquiries)

**Asian language**

**0345 1 24 24 21**

**Text telephone/minicom**

**0345 1 24 24 23**

**24 hour automated services**

**0345 1 24 72 47**

(meter readings and payments)

**Fax number**

**01274 372 800**

## How much could you save?



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