

# Application for a water connection to a commercial or mixed-use development

46

For office use only  
Centre: 19075  
Internal Orders: 110624  
Nominal: 1303  
Ref: AF2

## Filling out this form

If you would like to complete this form online, please [click here](#) to visit our portal.

If you would like to continue to download and complete this form and email it to us, please make sure you follow these steps:

1. Download the PDF to your PC (Save it locally, for example on your desktop)
2. Open it using Adobe Acrobat Reader, and fill it out  
(if you don't have Adobe Acrobat PDF Reader you can download it [here](#))
3. Save the completed version
4. Email it to us at [wbu.servicecentre@yorkshirewater.co.uk](mailto:wbu.servicecentre@yorkshirewater.co.uk)



YorkshireWater

# Application for a water connection to a commercial or mixed-use development

## 1. Initial Information and Terms and Conditions

### Your application for a water connection to a commercial or mixed-use development

Since April 2017, businesses based in England have been able to choose which retailer provides them with their waste and water services.

This includes developers who require water and/or waste water services for the building of their development, regardless of whether this is for a domestic or commercial site.

To appoint a retailer, you will need to contact them directly. Please note this must be at least 8 days prior to connection. If you do not appoint a retailer yourself, one will automatically be assigned for you.

For more information on which retailers you can choose from, please go to the Open Water website: [open-water.org.uk/for-customers/find-a-retailer](https://open-water.org.uk/for-customers/find-a-retailer).

This form is used to apply for a water connection as well as requesting a change to an existing water supply to the following types of development:

- Commercial/industrial use properties
- Non-standard housing (i.e. student accommodation, nursing homes, sheltered housing)
- A mix of commercial and domestic properties.

This form is for service connections only. If you are building new roads that will be built and maintained to adoptable standards you will need to fill in a different form as we will most likely serve your site with a new water main.

If you require YWS to install this, please visit [yorkshirewater.com/developers/water/mains](https://yorkshirewater.com/developers/water/mains).

If you require a Self Lay Provider to install this, please visit [yorkshirewater.com/developers/water/self-lay](https://yorkshirewater.com/developers/water/self-lay).

If you are not sure and would like to discuss your options, please ring our friendly team on 0345 120 8482.

## What will you receive in response to your application?

Once we've received your application form along with the correct payment, we'll send you:

- An estimate for the cost of the work required for connection
- A plan indicating the proposed connection position
- Confirmation of whether your development can be supplied by gravity or will require pumps or storage

Unfortunately we cannot book in any supplies on a new property without your copy of the letter from the council detailing the postal address of each plot unless you are using the supply for building water. (Please arrange for this to be available in time for booking in your water connection/s.)



# Application for a water connection to a commercial or mixed-use development

## How much will it cost to process the application and how can you pay?

There is a charge of **£162.00 + £32.40 (VAT) = £194.40** for processing your application. This charge covers the cost of undertaking a survey on site and providing an estimate to you for the connection work.

Your estimate will be valid for 12 months from the date of the estimate. If the work is not called off and paid for within this validity period then re-estimate fees will apply. A re-estimate will take 28 days for this to be processed.

You can pay either by cheque, by credit/debit card or BACS; please indicate your payment method below.

**If you wish to pay by cheque** please enclose a cheque payable to 'Yorkshire Water Services Ltd' with your application.

**If you wish to pay by debit/credit card**, we will contact you on receipt of this form to arrange payment over the phone.

**If you wish to pay by BACS the details are:**

**Sort Code:** 57-49-55

**Account Number:** 11111111

**Cheque      Credit/debit card      BACS**

(Please also include your BACS payment reference number)

### Water feasibility study charge

Our service partners are sometimes required to carry out a feasibility study to understand the specific methodology and costs that will apply for the works needed for complex mains laying and new connections projects.

Our standard charges do not cover such scenarios. These might include works in a dual carriageway, with a railway undertaker or where a connection requires the crossing of a road bridge or another significant structure.

If this charge is applicable to your site, we will contact you to inform you this work is required and you will decide whether to carry on with the application. If you decide to continue, a non-refundable deposit will be charged via an invoice at the same time we send an estimate for the cost of the works. The costs for this feasibility study can be found in our charges document on our website.



# Application for a water connection to a commercial or mixed-use development

## Where do I send my application?

You can send us your completed application form by post or email or complete it online via our Developer Services Portal.

- Post: Developer Services, Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD
- Email: [wbu.servicecentre@yorkshirewater.co.uk](mailto:wbu.servicecentre@yorkshirewater.co.uk).
- Complete the application form online at [yorkshirewater.com/developers/apply-online](http://yorkshirewater.com/developers/apply-online).
- If you have any questions please give us a call on 0345 1 20 84 82. Calls are recorded for monitoring purposes.

We will only be able to process your request once full payment has been received.

## Completing your application form

**This application form and supporting information to be submitted either by post or email.**

Please complete in **BLOCK CAPITALS** using blue or black ink or enter your details below.

### Your Details

Full name

Company name

Contact telephone number

Email address

#### New Appointments and Variations (NAVs)

Are you a NAV?    Yes    No

If no, are you acting on behalf of a NAV?    Yes    No

If yes, please provide the company name of the NAV you are working on behalf of

We are asking for this information so that we are able to ensure the design is fit for the requirements of a NAV site.

Address for correspondence

House number/house name and street

Address line 2

Address line 3

Town/City

Postcode



# Application for a water connection to a commercial or mixed-use development

## 2. Site Details

### Site Address

Please provide address of the site where address exists, or the closest existing address

Address

Address line 2

Address line 3

Town/City

Postcode

### Site Location

Grid reference: Easting (6 figures)

Northing (6 figures)

If you have made a previous development enquiry regarding this site, please indicate the enquiry Case Reference.

### Enquiry Case Reference

Enquiry case reference number

Are there any known risks or hazards that we should know of prior to our site visit?    Yes    No

If yes, please provide details of known risks or hazards to make Yorkshire Water aware of.

Do you require a site meeting to discuss the application?    Yes    No

Are the site contact details different from your contact details?    Yes    No

If yes, please give details of the site contact.

### Site Contact Details

Site contact name

Site contact phone number

Site contact email address



# Application for a water connection to a commercial or mixed-use development

## 3. Previous & Existing Site

### Site history

Please state the previous use of the site

Greenfield    Brownfield    Residential    Commercial    Industrial    Other

If other, please provide details below

If the previous use of the site was not Greenfield or was not used purely for housing or accommodation, then you will need to complete the Contaminated Land Assessment Form [water.org.uk/wp-content/uploads/2018/11/contaminated-land-assessment-guidance.pdf](http://water.org.uk/wp-content/uploads/2018/11/contaminated-land-assessment-guidance.pdf).

### Existing Water Supplies to the Site

Please indicate if any existing properties have been (or will be) demolished on this site    Yes    No

If yes, please provide details below.

How many properties have been or will be demolished?

You will need to provide a document with addresses of all demolished properties and their demolition dates before being able to submit this application.

Do you require any existing supplies disconnecting?    Yes    No    Not sure

If Yes, please provide details below of the supplies you would like disconnected on an Existing Supply Plan.



# Application for a water connection to a commercial or mixed-use development

Please give details of the existing supply

Meter serial number(s)

Grid reference: Easting (6 figures)

Northing (6 figures)

Do you wish to increase the size of your existing supply?    Yes    No

What is the current daily usage of this supply in m<sup>3</sup>?

What is your future daily usage requirement in m<sup>3</sup>?

What is the maximum peak flow rate you require in litres/second.

## Infrastructure Charges and Environmental Incentives

The total cost of infrastructure is **£280** per property. A breakdown of the cost is below. We do offer environmental incentives for reducing the load on our network.

### Water Environmental Incentives

The Water Infrastructure charge is **£75** based on 125 litres per person per day (pppd).

If you can provide evidence to support that dwellings use less than 125 litres pppd, you will receive a reduction based on the percentage below the 125 achieved for both the Water and Foul Water infrastructure charge.

Evidence of this can be demonstrated using the Water Calculator, and evidence that properties are built with water efficient fittings and fixed appliances that would not exceed the potential consumption of 125 litres or less per person per day.

Please upload a copy of the completed Water Calculator form when you submit your application. The calculator can be accessed using this link [thewatercalculator.org.uk/calculator.asp](http://thewatercalculator.org.uk/calculator.asp).

### Sewerage Environmental Incentives

The Sewerage Infrastructure Charge is split into foul **£55** and surface water drainage **£150** per property.

Where a site does not require surface water to discharge an existing public sewer, the surface water infrastructure charge will not be applied. This will save **£150** per property.

For example, you could discharge your surface water directly to a watercourse or a soakaway, where there is no communication with an existing public sewer.

Sewerage infrastructure charges are levied at the same time as your water supply application.



# Application for a water connection to a commercial or mixed-use development

## Infrastructure Credits

**Tip:** Did you know that the amount you pay in infrastructure charges will be reduced if domestic water was used on the site within the last 5 years? For example, even if there was a factory on your site, you can get an allowance in respect of water used for household purposes such as cooking, washing and toilet facilities. Please complete this part as fully as you can, it will help us give you the right amount of credit.

Has there been any previous water connections on the site during the last 5 years?    Yes    No  
If yes, what type of property was connected (housing, offices, factory etc)?

How many connections were on the site?

Please provide the meter serial or account number if you have them  
(attach separate details if you need to)

Approximate date of disconnection

## 4. Proposed Site

### Type of Development

Please indicate the type of development

New property build

Existing property being split into a larger number of properties

Existing property requiring resizing of existing supply

Date of first connection required

Will this new development be gated?    Yes    No

We ask this question because we may choose to install a bulk meter at the highway side of the boundary for leakage purposes.





# Application for a water connection to a commercial or mixed-use development

## New commercial and domestic properties

Please provide details below of any commercial properties, housing or non-standard housing (i.e. nursing homes, student accommodation, sheltered housing)

Number of houses

Number of flats or apartments

Number of commercial units/properties

The supplies will need to be installed at the same time for all of the properties/units      Yes      No

Type of Commercial unit/properties

Nursing home

Student accommodation

Sheltered housing

other (please specify)

The supplies will need to be installed at the same time for all of the properties/units      Yes      No

Where a supply for each of the properties / units will be required at differing times please confirm the details below.

Property/unit number	Date for provision of the supply of water	Any additional comments

You will need to inform us of any changes to the build programme that may affect how the work has been estimated. For example if your estimate was based on 2 plots being connected at the same time, we will have based it on 1 permit fee. If you then change your build programme and the supplies need to be done at separate times, we would need to re-estimate to include 2 permits fees.



# Application for a water connection to a commercial or mixed-use development

## Building Water Supply

Do you require an estimate from Yorkshire Water to install a supply for staff welfare?

Yes    No    Not sure

If you choose Not sure, and you require a building water supply after the survey has been done, you will need to apply with a building water application form which can be found here [yorkshirewater.com/developers/water/services](http://yorkshirewater.com/developers/water/services).

Please be mindful that for a temporary building water supply we will provide an estimate within 28 days of receipt of this application.

If yes, please specify below

(please ensure that the layout plan indicates the location of your site office/cabins)

Do you want to utilise the proposed supplies as a Building Water supply prior to it feeding the house/unit?    Yes    No

If yes, please indicate on a plan which supply you would like to utilise and give details below.

Do you have a retailer for your Building Water supply?    Yes    No

If yes, please give details below about the retailer for your site supply

## Water Regulations

Do you have or intend to install an alternative source of water other than that supplied by Yorkshire Water?    Yes    No

If yes, please indicate the source of the alternative water supply.

Rainwater harvesting

Borehole/Spring

Grey water

Other (please give details below)

Please note, regulation 5 of the Water Supply (Water Fittings) Regulation 1999 requires you to also notify the Water Regulations department for all types of commercial and industrial installations. All installations must be installed in accordance with the Regulations, we recommend the use of a WIAPS/ WaterSafe approved plumber.

I have read and understood



# Application for a water connection to a commercial or mixed-use development

## Water for Firefighting Purposes

Do you require water specifically for firefighting purposes?    Yes    No

## Firefighting Supply

Plot Number(s)

The cost of the fitting and installation of the water meter will be at the cost of Yorkshire Water.

Please choose the type of firefighting supply you require

Sprinkler     Hydrant     Other

If you selected Other, please give details of the alternative water supply below

Firefighting Flow required (litres/s)

## Firefighting Disclaimer

Yorkshire Water will, if requested, confirm if we are able to meet the flows and pressures for any proposed firefighting installation(s). Where the required flows and pressures can be achieved Yorkshire Water cannot guarantee that they can be sustained in the future. A decision to feed a fire fighting supply direct from Yorkshire Water's mains network is the sole responsibility of the customer. Yorkshire Water will not accept any liability for future expenses that may be incurred because of changes in the water mains pressures or available flows due to increased customer demands or any necessary reconfiguration or adjustments to the distribution network.

I have read the firefighting text above and agree with its Terms and Conditions.

**If you require more than one firefighting supply, please provide details on a separate document.**

# Application for a water connection to a commercial or mixed-use development

## 5. Requirements

**You must complete** the fittings list below. This will ensure that the water meter and pipe supplying each property is correctly sized. If you have more than four plots please copy this sheet and complete a column for each plot/unit.

Commercial and residential/multi-occupancy properties								
Type of development/supply required (e.g. hotel, care home, industrial unit, retail unit, field supply, warehouse, etc.)	Number		Number		Number		Number	
	Bedroom							
Storeys								
Fittings	No.	Flow (l/s)	No.	Flow (l/s)	No.	Flow (l/s)	No.	Flow (l/s)
Sink (Standard)								
Sink (tap size greater than 15mm)								
Wash basin (in house/flat)								
Wash basin (elsewhere)								
Bath (tap size 20mm)								
Bath (tap size greater than 20mm)								
Shower								
Bidet								
Spray tap								
WC flushing cistern (including those for urinals)								
Commercial appliances								
Other water fittings								
Storage capacity in litres								
Peak flow in litres per second								
Estimated connection date								

# Application for a water connection to a commercial or mixed-use development

Non-domestic appliances/ installations (see explanation of domestic purposes*).	No.	Flow (l/s)	No.	Flow (l/s)	No.	Flow (l/s)	No.	Flow (l/s)

\*Yorkshire Water has a duty to provide a sufficient supply of water for domestic purposes which includes water for; drinking, cooking, central heating and sanitary purposes, all other use is deemed as non-domestic. No such reference to domestic purposes shall be taken to include: (a) a bath having a capacity, measured to the centre line of overflow or in such other manner as may be prescribed, of more than two hundred and thirty litres; (b) the purposes of the business of a laundry; or (c) a business which prepares food or drink for consumption otherwise than on the premises.

## Storage Capacity and Peak Flow Rate

Storage capacity (l)

Peak flow (l/s)

Please provide any other relevant information to your request for a new water connection.

## Commercial/Industrial processes

Do you require water for a Commercial/Industrial process?    Yes    No

### Commercial or Industrial Process 1

Plot/Unit numbers

Number of storeys

### Storage Capacity and Peak Flow Rate

Storage capacity (l)

Peak flow (l/s)

Daily water demand (m<sup>3</sup>/h)

If you require water for more than one commercial/industrial process, please provide details on a separate document.



# Application for a water connection to a commercial or mixed-use development

## 6. Construction Design and Management Regulations 2015 (CDM 2015)

If your project is notifiable you need to notify the HSE. A project is notifiable when:  
The construction is scheduled to last longer than 30 working days, and it will have more than 20 workers working at the same time at any point in the building project. Or, if the construction work has more than 500 person days.

Is the project notifiable to the Health and Safety Executive (HSE)?

Yes

If yes, you will need to upload a copy of the F10 notification issued to the HSE.

No

## 7. Meter Options

Please refer to our meter location policy [yorkshirewater.com/developers/water/meter-location](http://yorkshirewater.com/developers/water/meter-location) before deciding on your meter location option.

All new water meters are capable of providing a pulsed output, however if you wish to connect any monitoring equipment to the meter then you need to apply for a data cable to be fitted.

This application must be made after the new meter has been fitted. Please complete the Data Logger Cable Application Form [yorkshirewater.com/business/data-logging](http://yorkshirewater.com/business/data-logging). Yorkshire Water will then fit a splitter cable to enable you to connect the meter to a building management system or data logger.

Please select which meter location option you require?

Meter Chamber located at the highway boundary

Wall mounted meter box purchased by the developer with a Yorkshire Water control at the highway boundary

Meter with chamber 1m from the front of the property with a control at the highway boundary

All meter chambers and wall-mounted boxes must be WRAS approved.

**I have read and understood**

# Application for a water connection to a commercial or mixed-use development

## 8. Sewerage enquiries

Please complete the following details regarding the arrangements for drainage on the site; this will ensure that the subsequent owners are correctly billed.

What method will be used for waste water drainage (bathroom/kitchens)?

Public sewer      Cess pool/septic tank

What method will be used to drain rainwater (roofs/parking areas)?

Public sewer      Cess pool/septic tank      Land/Water course

Does your surface and/or ground water drain into the public sewer?      Yes      No

If yes, please specify below

Please specify the size of the site area from the bands below.

Band A – Up to 500m<sup>2</sup>

Band B – Up to 750m<sup>2</sup>

Band C – Up to 1,000m<sup>2</sup>

Band D – Up to 2,000m<sup>2</sup>

Band E – Up to 15,000m<sup>2</sup>

Band F – Up to 35,000m<sup>2</sup>

Band G – Up to 150,000m<sup>2</sup>

Band H – Over 150,000m<sup>2</sup>

## 9. How we will calculate your charges

The estimate for mains activities are built up of standard costs only. However, for any service connection estimates you have two options for calculating the costs of these:

- Option 1 – Standard Charges. Our standard charges are published in our charging arrangements [yorkshirewater.com/developers/developer-charges](http://yorkshirewater.com/developers/developer-charges).
- Option 2 – Site Specific Bespoke Charges. This will be calculated using site specific charges. This takes into consideration regional variations to costs.

Please indicate which option you would like us to use when calculating your estimate.

Standard Charges      Bespoke Charges



# Application for a water connection to a commercial or mixed-use development

## 10. Information Required

### Site Layout

This document needs to indicate an approximate layout of the site and mark any existing assets you are aware of.

### Site Location Plan

This document needs to indicate where your site is and the boundary of the site.

### F10 Notice

A copy of the F10 notice. Notification to the HSE is required if the construction work on a construction site is scheduled to –

- (a) last longer than 30 working days and have more than 20 workers working simultaneously at any point in the project or
- (b) exceed 500 person days.

### Additional information if applicable

Site Layout Plan

Contaminated Land Assessment Form

Addresses of demolished properties

Existing supply plan (for disconnections)

Pre-construction information (CDM)

Water Re-use systems

Building Water Supply Location Plan

Water Calculator Evidence (For Environmental Incentive)

## 11. Further Information

### Charges for amendments to your estimate

Your estimate will be sent out to the applicant. Please ensure the applicant is the person who will be paying the estimate as the payment receipt will be sent in the name of the applicant. If you require us to reissue the estimate to a different person/company there is an admin charge of **£56.00 + VAT**. If you change your new connection requirements after receiving your estimate there is an admin fee for a re-quote of **£56.00 + VAT**. If we need to survey the site again, the cost will be **£133.00 + VAT**.

Whilst we endeavour to provide an accurate estimate for the cost of your new connection there are sometimes unforeseen circumstances that may affect this. These include additional local authority highway requirements such as road closures, out of hours working or the use of specialist traffic management. Engineering difficulties may also affect the cost of the work. In the unlikely event that these arise we will recharge any additional costs not identified at survey stage to the applicant.



# Application for a water connection to a commercial or mixed-use development

## About your new connection

We'll lay the water pipe from our main in the street up to the boundary of the street in which the main is laid. You'll need to lay and appropriately size the water pipe from your building up to the boundary. We try to make sure the water pressure at the boundary is no lower than 1.5 bar (15m head) and provides a minimum flow of 22 litres per minute. Please note: the minimum guaranteed standard for pressure and flow for a single domestic property set by our regulator, Ofwat, is 1 bar (10m head pressure) measured in the service pipe at the downstream side of the boundary stop cock at a flow rate of nine litres per minute. We can't guarantee pressures and flows above this minimum guaranteed standard. We provide a standard 25mm pipe connection to all domestic properties. All new properties are metered. If you're dividing an existing building into two or more properties (i.e. flats) each property will require a separate connection to the main and will need to be metered.

## How long will it take?

Upon receipt of your application and payment, we will arrange a meeting with you and our surveyor. The surveyor will meet you on site and undertake a survey – this will all happen within 28 days but could be influenced by your availability. Once you have accepted our estimate, paid for it and booked the work in, we will normally contact you within 21 days. Your connection may take longer if we need to work on a major road or a road closure is required.

## 12. Declaration

I request that Yorkshire Water process my application based on the information I have provided and confirm all information is correct to the best of my knowledge.

I agree that Yorkshire Water may use the support information provided for any purpose connected with this application and with the company's statutory Sewerage and Water undertakings, including sharing information with our service partner.

I am applying as the applicant or their representative and by doing so agree that I will be liable for the payment of any cost associated with this application.

**By ticking this box I agree to the above declaration**

**Print name**

**Date**

**Position in company**



### Please return this completed form to:

Developer Services  
Yorkshire Water Services Ltd  
PO Box 52  
Bradford BD3 7YD

Or you can email it to us:

[wbu.servicecentre@yorkshirewater.co.uk](mailto:wbu.servicecentre@yorkshirewater.co.uk)

## If you need to get in touch



**Call the Developer Services team on 0345 1 20 84 82**

Our Developer Services office is open Monday to Friday 8am–5pm.



**Visit our website [yorkshirewater.com/developers](http://yorkshirewater.com/developers)**



**Tweet us [@YWHelp](https://twitter.com/YWHelp)**



**Write to us**

Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD

## Other useful numbers

### Contact centre

**0345 1 24 24 24**  
(billing enquiries)

### Asian language

**0345 1 24 24 21**

### Text telephone/minicom

**0345 1 24 24 23**

### 24 hour automated services

**0345 1 24 72 47**  
(meter readings and payments)

### Fax number

**01274 372 800**

## How much could you save?



### Use our online calculator

See how you could save water and energy around the home.



### Buy discounted water saving gadgets

Water butts, shower heads and more – on our website.

46

For office use only

Centre: 19075

Internal Orders: 110624

Nominal: 1303

Ref: AF2

Yorkshire Water Services Limited, Western House, Halifax Road,  
Bradford, BD6 2SZ. Registered in England and Wales No.02366682



**YorkshireWater**