

## Visits into School

This leaflet contains information to help you get the best out of our visit to your school. We aim to provide you with an exciting and informative experience, bringing to life how clean water arrives at your home and showcasing science, technology, engineering and maths in the workplace.

### Education Centre Advisers

You will be visited by one of our team of Education Advisers, they all have either a water industry or educational background. Our Education Advisers are well-prepared to adapt language and activities to suit all audiences – whether it be primary, secondary, university students or special interest groups. Each member of the team has received an enhanced certificate from the Disclosure and Barring Service.

For programmes including Lego & Hey Girls, additional colleagues or representatives from our contract partners may accompany our Education Advisers. Please note they may not have enhanced DBS checks or be safeguarded trained.

### Education Outreach Visits

Our outreach sessions are suitable for all ages from 7 years upwards.

We aim to work with as many students as possible during our visits, through either assembly, talks or workshops. The sessions cover a range of topics, and the exact content will be discussed with you prior to the event taking place.

If you are hosting our Education Advisers for the full day, we'd be grateful if you could ensure there is space available for them to eat lunch, and they receive a short break between sessions.

Our Education Advisers will arrange to call you following your booking to discuss the content of your sessions and how they will be structured. We will also send you a form to complete so we can learn more about your students, your learning objectives and how you will measure success. This will enable us to deliver workshops that will meet your requirements in full.

### Safety

We take health & safety seriously and have provided our risk assessment for you to be aware of.

**Please ensure a teacher is present at all times during the workshop. School teaching staff are responsible for behaviour and ensuring students remain on task during the session.**

If at any time, our Education Adviser believes the visit to be unsafe, for instance due to behaviour, the session will be stopped until it is safe to continue.

### Pre-Visit Work for Educational Outreach Visits

Teachers may wish to arrange pre-visit work for their students during class time, however a basic understanding of the water cycle is our minimum requirement. Downloadable resources are available on the Yorkshire Water website. **When you make your booking, we will email you a link to our booking portal. Please complete the on-line pre-visit form so we can correctly prepare for your session.**

The work covered in our visit has been structured to address the following key requirements of the National Curriculum Scheme of Work.

**GEOGRAPHY** Rivers  
Water Cycle

**SCIENCE** State of Matter  
Properties & Changes in Materials

We have designed the visit to provide many opportunities for stimulating extension work across the curriculum, including Literacy and Numeracy.

<b>RISK ASSESSMENT FOR:</b>	<b>ASSESSMENT UNDERTAKEN</b>
Outreach visits into schools	September 2024

<b>HAZARDS</b>	<b>THOSE AT RISK</b>	<b>EXISTING CONTROLS</b>	<b>FURTHER ACTION &amp; ACCOUNTABILITY</b>
<b>1. General</b>	School Community	Education Advisers have enhanced DBS certificates and will have undertaken first aid & fire marshal training. It is unlikely that other YW or contract partner colleagues will be DBS checked or safeguarding trained.	<b>Action:</b> Teaching staff to brief Education Advisers on any school specific safeguarding requirements, evacuation procedures and access to staff room/facilities if needed.
<b>2. Supervision</b>	School Community	Yorkshire Water Education Advisers are visiting school to deliver a water topic-based session and are not to be left alone with students not known to them.	<b>Action:</b> Teaching staff must remain in the classroom & be responsible for supervision & behaviour of their students.
<b>3. Slips/Trips and Falls (Slippery/Uneven Floors)</b>	School Community	School to provide a suitable location for the delivery of Yorkshire Water workshops/talks.	<b>Action:</b> Safe working location – classroom or hall to be provided.
<b>4. Allergies</b>	School Community	Education Advisers to be informed in any students have any allergies (i.e. nuts/rubber) in case items are brought onto site (equipment or food items).	<b>Action:</b> Teaching staff to confirm any known allergies and provide a space for lunch breaks.
<b>5. Water</b>	School Community	Water may be required for delivering workshop experiments. School to provide access to water and paper towels in case of spillages.	<b>Action:</b> Access to water & materials in case of spillages.
<b>6. Use of computers in school</b>	Teachers & Education Advisers	Education Advisers will pre-send all presentation content to the Teacher in Charge prior to the event. Education Advisers will bring their own Bluetooth mouse which can be plugged into any computer device to prevent interaction with teachers own computers/keyboards.	<b>Action:</b> Teaching staff to pre-launch all presentations and films & allow the Education Adviser to use their own Bluetooth mouse.
<b>7. Student Feedback</b>	School Community & Education Advisers	Evaluation – Education Advisers will discuss the options available for Yorkshire Water to obtain feedback from the class.	<b>Action:</b> School & Education Advisers to discuss & agree evaluation options.