

# Application for a boundary reconnection

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## Filling out this form

To fill out this PDF application form, please open and complete it using [Adobe Acrobat Reader](#) and email your completed application to [wbu.servicecentre@yorkshirewater.co.uk](mailto:wbu.servicecentre@yorkshirewater.co.uk)

Or, post it to: Developer Services, Yorkshire Water Services Ltd, PO Box 52, Bradford BD3 7YD

## Please confirm you can provide the following documents with your application:

Site location plan (a plan showing where your property/site is and where the boundary is)

### Additional documents (if applicable)

F10 notice (if the development is notifiable to the Health and Safety Executive)

Pre-construction information (site surveys and any relevant parts of your construction phase plan (if available) if your development is notifiable to the HSE)

Please be aware, we may contact you to seek feedback on your experience with this service.



## Initial information and terms and conditions

### Your application for a boundary reconnection

This application is for customers who have replaced private pipework within their property boundary and need to reconnect to the stop tap/meter chamber in the public highway.

**Please note:** if the stop tap/meter chamber is on private land or in a garden, you'll need to arrange reconnection privately. Likewise, if the stop tap/meter chamber is within 18 inches of the boundary, and reconnection can be made without excavating a trench (i.e. by moling the pipe), then you can arrange this work privately.

**Please be aware,** you must lay your private supply pipe up to the existing point of connection at the property boundary. This is so we can reconnect you to the existing supply in the public highway.

### How long will it take to get a response?

We aim to send you confirmation that we've received your application within **5 calendar days**. Once we receive your completed application and payment, we aim to respond within **28 calendar days** with a quote for the cost of the works and a plan showing the proposed connection.

### What fee do you need to pay for this application?

Item	Charge	What the charge covers	When you need to pay
<b>Application fee</b>	£107 + £21.40 (VAT) = £128.40	The cost of processing the application, doing a survey and producing a quote	At the point of application

Once you've paid your quote for the cost of the work, we'll send you a checklist to confirm you're ready to book in the work. This comes with an administration fee of **£20 + VAT**, which is included in your quote.

### How to pay

Choose your payment method below

**Credit/debit card** - we'll contact you on the phone number you provide in this application to arrange payment over the phone.

**BACS** - to pay by BACS, the details are **sort code:** 57-49-55; **account number:** 11111111

**Cheque** - please enclose a cheque payable to 'Yorkshire Water Services Ltd.' with your application.

Credit/debit card      BACS      Cheque  
 (please include your site post code/ BACS reference no.)

**As the applicant, you are responsible for the payment of any cost associated with this application.**



If you're filling out a paper copy, please complete in **BLOCK CAPITALS** using blue or black ink.

1. Your details

Are you a Homeowner Developer Builder Consultant Other

If other, please specify

Full name

Company name (if any)

Company number (if any)

Phone number

Email address

Address

Town/City

Post code

Would you like to authorise us to speak to anyone else about your application? Yes No

Is the recipient a Homeowner Developer Builder Consultant Other

If other, please specify

Full name

Company name (if any)

Company number (if any)

Phone number

Email address

Address

Town/City

Post code



## 2. Site details

### Site address

Is the property/site address different from your address?    Yes    No

If yes, please provide the site address below

Address

Town/City

Post code

Grid reference (if known): Easting

Northing

We'll conduct a survey of your site when we receive your application. We may or may not need to visit your site to carry out this survey based on your requirements and the complexity of your site. We'll let you know if a site visit is needed once we receive your application.

If we need to visit your site, are there any known **risks or hazards** that we should be aware of?

Yes    No

If yes, please provide details below

### Site contact details

Are the site contact details different from your contact details?    Yes    No

If yes, please provide the details of your site contact below

Site contact name

Site contact phone number

Site contact email address

## 3. Construction Design and Management (CDM) 2015

If your development is notifiable to the Health and Safety Executive (i.e., if construction is scheduled to last longer than 30 working days or 500 person days, or if there will be more than 20 workers on site at any one time), you'll need to provide us with an **F10 notice**.

Is your development notifiable to the Health and Safety Executive (HSE)?    Yes    No

If yes, please upload a copy of your F10 notice, and any other relevant pre-construction information, such as site surveys and the applicable parts of your **construction phase plan** (if available), with this application.



## 4. Further information

### How we quote your charges

Quotes are issued to the applicant and are built up from the fixed charges published in our New Connection Charging Arrangements 2022/2023: [yorkshirewater.com/developers/developer-services-charges](http://yorkshirewater.com/developers/developer-services-charges). All quotes are valid for 12 months from the date they are issued.

If you need us to re-issue a quote or re-quote, you'll need to put in the relevant request and pay the associated admin fee. You can find more information in section 2.2 of the Charging Arrangements.

### Bespoke charges

Our published fixed charges do not cover the following special circumstances:

- complex or challenging works involving a certain degree of engineering difficulty (such as works in a dual carriageway, a road bridge or on a railway site)
- easements to access new mains installed on third-party land
- special fittings not listed in our Charging Arrangements.

Under the above special circumstances, we will issue a quote containing bespoke charges.

If we need to conduct a feasibility study to find out what methodology and costs are associated with a complex or challenging project, we'll let you know in advance. If you decide to continue, a non-refundable deposit of **£1,202 + VAT (simple)**, **£2,406 + VAT (intermediate)**, or **£4,813 + VAT (complex)** will be charged via an invoice at the same time we issue the quote for the cost of the works.

### Council fees

We'll add to your quote the cost of any fees we pay to the local highway authority for permission to safely carry out roadworks. Council fees vary and are dependent on the amount of work being carried out. Please visit your local highway authority's website for more information on specific fees.

### Retail competition

If you're a business, you may appoint a retailer to provide you with water and sewerage services. You'll need to appoint a retailer at least 8 days prior to connection. If you do not appoint a retailer yourself, one will automatically be assigned to you. For more information on retail competition, please visit [open-water.org.uk](http://open-water.org.uk)

## 5. Declaration

I request that Yorkshire Water process my application based on the information I have provided and confirm all information is correct to the best of my knowledge.

I agree that Yorkshire Water may use the supporting information provided for any purpose connected with this application and with the company's statutory Sewerage and Water undertakings, including sharing information with its service partner.

I am applying as the applicant or their representative and, by doing so, agree that I will be liable for the payment of any cost associated with this application.

**By ticking this box I agree to the above declaration**

**Print name**

**Position in company**

**Date**        /        /



**Please email this completed form to:**  
[wbu.servicecentre@yorkshirewater.co.uk](mailto:wbu.servicecentre@yorkshirewater.co.uk)

**Or you can post it to:**  
Developer Services  
Yorkshire Water Services Ltd  
PO Box 52  
Bradford BD3 7YD

## If you need to get in touch



**Call the Developer Services team on 0345 1 20 84 82**

Our Developer Services office is open Monday to Friday 8am–5pm.



**Visit our website [yorkshirewater.com/developers](http://yorkshirewater.com/developers)**



**Tweet us [@YWHelp](https://twitter.com/YWHelp)**



**Write to us**

Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD

## Other useful numbers

**Contact centre**  
**0345 1 24 24 24**  
(billing enquiries)

**Asian language**  
**0345 1 24 24 21**

**Text telephone/minicom**  
**0345 1 24 24 23**

**24 hour automated services**  
**0345 1 24 72 47**  
(meter readings and payments)

**Fax number**  
**01274 372 800**

## How much could you save?



**Use our online calculator**

See how you could save water and energy around the home.



**Buy discounted water saving gadgets**

Water butts, shower heads and more – on our website.

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