

**New Appointments
and Variations (NAV).
Application form for:
Site Served Status,
NAV Pre-Development
Enquiry, Bulk Supply
Agreement, Bulk
Discharge Agreement.**

New Appointments and Variations (NAV)



Application Fee

How much does it cost to process the application and how can you pay?

There is a charge for processing your application of either **£135.00 + £27.00 (VAT) = £162.00** for a POC only, **£157.00 + £31.40 (VAT) = £188.40** for a POD only, or **£270.00 + £54.00 (VAT) = £324.00** for a POC and POD. This charge covers the cost of investigating if the existing network can support the requested demand and providing a response.

You can pay either by cheque or by credit/debit card; please indicate your preferred payment method below.

If you wish to pay by cheque, please enclose a cheque payable to 'Yorkshire Water Services Ltd' with your application.

If you wish to pay by debit/credit card, we will contact you on receipt of this form to arrange payment over the phone.

Cheque **Credit/debit card**

You can send us your completed form by post or email.

- Post: Developer Services, Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD
- Email: network.access@yorkshirewater.co.uk
- If you have any questions please email network.access@yorkshirewater.co.uk

We will only be able to process your request once full payment has been received.

The purpose of the document

This application form should be used to request information relating to progressing potential NAV sites. By completing relevant sections in the application, the following information can be requested:

Section 1 – Applicant Information

Section 2 – Site Information

Section 3 – Network Information, Clean Water

- Unserved status of the site
- Current details of the point of connection (POC) or multiple POCs
- The cost of providing POC(s)
- The design and cost of any network reinforcement required
- The minimum and maximum pressures available at each POC

Section 4 – Network Information, Sewerage

- Unserved status of the site
- Details of the closest practicable sewer on our network for the point of discharge (POD) or multiple points PODs
- The design and cost of any network reinforcement required

Section 5 – Bulk Supply Agreement

- A formal offer of price and non-price terms for a bulk supply/discharge agreement

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Upon receipt of your application to network.access@yorkshirewater.co.uk, we will:

- Acknowledge your application and request any missing information within 5 days.
- Provide a letter stating the unserved status of the site within 21 days from receipt of your complete application (where sections 3 and/or 4 have been completed).
- Provide details of the point of connection (POC) or multiple POCs for the site including associated costs and the minimum and maximum pressures available at each POC within 28 days from receipt of your complete application (where section 3 has been completed).
- Details of the closest practicable sewer on our network for your point of discharge (POD) or multiple points (PODs) including the design and cost of network reinforcement within 28 days from receipt of your complete application (where section 4 has been completed).
- A formal offer of price and non-price terms for the bulk supply within 28 days from receipt of your complete application (where section 5 has been completed).

Where a site is deemed to be large, (typically over 200 properties or 2 l/s maximum flow rate in urban areas, in rural areas this may be less) or complex (in an area with limited capacity or close to other developments which may require water from a similar point on our network) we may not be able to provide the information listed above within the specified timeframes. Where we think this is the case, we will inform both you, and Ofwat with reasons why we believe the 28 day timeframe cannot be met and look to agree a reasonable extension.

Guidance Notes

Please return the completed application with the following documents:

- Site Location Plan
- Site Boundary Plan with Site Entrance(s), please ensure that any plans provided detailing site entrances, can be referenced against POC and/or POD numbers in sections 3 and/or 4
- Water Calculator Evidence – if applicable
- Contaminated Land Assessment Form – where applicable

Section 1 – Applicant Information, please complete this section of the form for all NAV related enquiries/requests

Section 2 – Site Information, please complete this section of the form for all NAV related enquiries/requests

Section 3 – Network Information – Clean Water. Please complete this section if this is the first application for this site, or if since the last enquiry, the scope of the project and therefore what is required from Yorkshire Water's network has changed and you require revised information. If you have a reference for a previous report we have generated, please supply it.

Section 4 – Network Information – Sewerage. Please complete this section if this is the first application for this site, or if since the last enquiry, the scope of the project and therefore what is required from Yorkshire Water's network has changed and you require revised information. If you have a reference for a previous report we have generated, please supply it.

Section 5 – Bulk Supply Agreement. Please complete this section of the form if the site is moving ahead as a NAV and you require a formal contract stating price and non-price terms for a bulk supply. If you are at pre-development enquiry stage and simply require POC information you do not need to complete Section 5 and will not receive a formal offer of price and non-price terms. Should you wish to calculate the bulk supply tariff for the site for the purpose of estimating ahead of submitting a formal request for a Bulk Supply agreement, you can do so using our online tool bulk supply pricing model for NAVs yorkshirewater.com/developers/new-appointments-and-variations/

Section 6 – Declaration

Section 7 – Tables Continued. Please use this if you need to add additional POC &/or POD information to Sections 3 &/or 4 or additional Non-domestic information to Section 5.

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1. Applicant Information.

Please complete this section of the form for all NAV Related enquiries/requests.

Please choose one of the following, are you a

NAV Self-Lay Provider Consultant Other

If you selected other, please specify

Company Details

Fullname

Your company's name

Telephone number

Email address

Your reference

2. Site Information

Please complete this section of the form for all NAV Related enquiries/requests

Site Location

Grid reference: Easting (6 figures)

Northing (6 figures)

Site Address

Address

Address line 2

Address line 3

Town/City

Postcode

Do you require your response to include POC POD POC and POD

Please complete all relevant sections for the type of response you require i.e if requesting a POC and POD please complete both water (section 3) and sewerage (section 4) sections of this form.

Under which criterion is the application being made Unserved Consent Large User

Has a pre-development enquiry been made for the site? Yes No

Pre-development enquiry reference

Has full planning permission been granted for the site? Yes No

If no, please provide further detail regarding the progress of planning permission, including whether outline planning has been granted

Proposed site usage Domestic Non-domestic Mixed use

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3. Network Information – Clean Water

Please complete this section of the form for all NAV related enquiries/requests.

Previous site usage

Please state the previous use of the site Greenfield Brownfield Industrial Other

If other, please provide details

If the previous use of the site was not greenfield or was not used purely for housing or accommodation, then you will need to complete the Contaminated Land Assessment Form yorkshirewater.com/Media/1123/Contaminated-Land-Assessment-Form.pdf

Connections where the site is to be phased, please provide the anticipated connection date of each phase or POC if whole site is to be fed from multiple POCs, see example below.

Where your application is for a large site with more than 3 POCs, please use the extended tables at the back of the form to complete for each of the POCs.

| Plot Numbers and Demand | POC 1 | POC 2 | POC 3 | Total |
|--------------------------------------|-------|-------|-------|-------|
| Domestic | | | | |
| Non-Domestic | | | | |
| Annual Demand (m ³ /year) | | | | |
| Daily Demand (m ³ /day) | | | | |
| Maximum Peak Flow (l/s) | | | | |
| Anticipated Date of Connection | | | | |

Please ensure that any plans provided detailing site entrances, can be referenced against POC numbers in this table.

Infrastructure information

Our standard infrastructure charge is set at £260 per property connected. This covers connections to both the clean and sewerage networks. Yorkshire Water will collect infrastructure charges from the NAV only for the service it is providing their household customers i.e where the NAV serves the clean water network and Yorkshire Water serves the waste water network, the infrastructure charge for the clean water network will be collected from the NAV and Yorkshire Water will collect the waste water infrastructure directly from the developer.

We offer water and sewerage environmental incentives to help reduce the load on our network and reduce the charge you pay. You can see a breakdown of what this covers below:

Water

The water infrastructure charge is £70 per property connected, based on water usage of 125 litres per person, per day. If evidence can be provided that the properties will use less than 125 litres per person per day, you can qualify for a discount from the water infrastructure charge. This is based on the percentage below the 125 litres, for both water and foul.

When completing the application, you should use the water calculator to provide your evidence: thewatercalculator.org.uk/calculator.asp

Evidence is required to show that properties are built with water efficient fittings and fixed appliances that ensure that water usage does not exceed 125 litres per person per day.

Infrastructure credits

If evidence can be provided that a development site has been using Yorkshire Water's water network within the last 5 years you may be eligible for an infrastructure credit. For example, if there is a new development of ten properties constructed on a brownfield site that previously had two properties that had a water supply in the last 5 years, we would only charge for the eight new connections. If the brownfield site had a commercial premise on it before development, the number of fixtures and fittings within the commercial premises can be calculated to the equivalent number of houses, and an equivalent credit can be provided.

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4. Network Information – Sewerage

Please complete this section if you require POD(s) for the site

| Plot Numbers and Demand | POD 1 | POD 2 | POD 3 | Total |
|--------------------------------------|-------|-------|-------|-------|
| Domestic | | | | |
| Non-Domestic | | | | |
| Annual Demand (m ³ /year) | | | | |
| Daily Demand (m ³ /day) | | | | |
| Maximum Peak Flow (l/s) | | | | |
| Anticipated Date of Connection | | | | |

Please ensure that any plans provided detailing site entrances, can be referenced against POD numbers in this table.

SuDS

Your attention is drawn to Requirement H3 of the Building Regulations 2010. This establishes a preferred hierarchy for surface water disposal. Consideration should firstly be given to discharge to soakaway, infiltration system and watercourse in that priority order. We require evidence that alternative means of surface water have been considered prior to agreeing any point of discharge to the public sewer

Infrastructure information

Our standard infrastructure charge is set at £260 per property connected. This covers connections to both the clean and waste water networks. Yorkshire Water will collect infrastructure charges from the NAV only for the service it is providing to household customers i.e where the NAV secures the clean water network and Yorkshire Water serve the waste water network, the infrastructure charge for the waste water network will be collected from the NAV and Yorkshire Water will collect the clean water infrastructure directly from the developer.

Sewerage

The sewerage infrastructure charge is split into:

- Foul is set at £50 per property connected, and
- Surface water discharge is set at £140 per property connected.

These charges are collected at the same time as the water supply application.

If the surface water does not need to be connected to an existing public sewer, no charge is made. For example, surface water can be sent directly to a watercourse or a soakaway. A further saving on the foul water charge will be applicable if there is a saving on water used, if the water used is reduced by 10% below the 125 litres per person per day then a 10% reduction will also be applied to the foul water charge.

Infrastructure credits

If evidence can be provided that a development site has been using Yorkshire Water's waste water network within the last 5 years you may be eligible for an infrastructure credit. For example, if there is a new development of ten properties constructed on a brownfield site that previously had two properties producing waste water in the last 5 years, we would only charge for the eight new connections. If the brownfield site had a commercial premise on it before development, the number of fixtures and fittings within the commercial premises can be calculated to the equivalent number of houses, and an equivalent credit can be provided.

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5. Bulk supply and/or discharge agreement

Please complete this section if you require a formal offer of price and non-price terms for bulk supply and/or discharge

Do you require Bulk Supply Agreement Bulk Discharge Agreement

| Plot Numbers and Demand | Bulk Supply Information | Bulk Discharge Information |
|--|-------------------------|----------------------------|
| Domestic Properties | | |
| Number of properties to be served | | |
| Daily | | |
| Annual | | |
| Peak | | |
| Non-Domestic Properties - Where multiple, please continue this breakdown for each premises in the table in Section 7 of this document | | |
| Property Type (i.e School or Supermarket) | | |
| Number of properties to be served | | |
| Daily | | |
| Annual | | |
| Peak | | |
| Build Rate | | |
| Properties to be connected per annum | | |
| Proposed Connection Date (Earliest where multiple POCs/PODs) | | |
| Length of Mains (in km or m) | | |
| | | 100mm |
| | | 150mm |
| | | 225mm |
| | | 300mm |
| 63mm | | 375mm |
| 90mm | | 400mm |
| 110mm | | 500mm |
| 160mm | | 525mm |
| 225mm | | 600mm |
| 315mm | | 800mm |
| Total (in km or m) | | Total (in km or m) |
| Non-standard Assets* (e.g Water or Sewerage Pump stations) | | |
| Yes/No | | |

Bulk supply tariff information provided by Yorkshire Water will be based on the information submitted on this form. The tariff will be set for the charging year or period when the information is provided.

Price terms will be subject to change, at least annually, as changes are made to our underlying wholesale charges scheme. Prices set within our standard bulk supply/discharge agreements are not fixed.

Please note, should the site characteristics include any atypical network arrangements, for example on-site water or waste water pumping, Yorkshire Water may need to discuss this further with you as it may have a bearing on the bulk supply tariff for the site.

*In the case of non-standard assets such as on-site pumping stations, we will contact you following receipt of your completed application to gather any further detail necessary to calculate an accurate bulk supply tariff.

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6. Declaration

Please complete this section of the form for all NAV related enquiries/requests

I request that Yorkshire Water process my application based on the information I have provided and confirm all information is correct to the best of my knowledge.

I agree that Yorkshire Water may use the supporting information provided for any purpose connected with this application and with the company's statutory Sewerage and Water undertakings, including sharing information with our service partner.

I am applying as the applicant or their representative and by doing so agree that I will be liable for any payment of cost associated with this application.

Your Signature

Your name and title (in capitals)

Date

| | |
|--|--|
| | |
|--|--|

Company name

New Appointments and Variations (NAV)



Tables Continued

Please use the table below for any additional POC and or POD information you were unable to fit in Sections 3 and/or 4 of this form

Clean water

| | Number of Household Properties | Number of Industrial or Commercial Properties | Annual Demand (m ³ /day) | Daily Demand (m ³ /day) | Maximum Peak Flow Rate (m ³ /day) | Anticipated Date of Connection |
|--------|--------------------------------|---|-------------------------------------|------------------------------------|--|--------------------------------|
| POC 4 | | | | | | |
| POC 5 | | | | | | |
| POC 6 | | | | | | |
| POC 7 | | | | | | |
| POC 8 | | | | | | |
| POC 9 | | | | | | |
| POC 10 | | | | | | |
| POC 11 | | | | | | |
| POC 12 | | | | | | |
| POC 13 | | | | | | |
| POC 14 | | | | | | |
| POC 15 | | | | | | |
| Total | | | | | | |

Waste water

| | Number of Household Properties | Number of Industrial or Commercial Properties | Annual Demand (m ³ /day) | Daily Demand (m ³ /day) | Maximum Peak Flow Rate (m ³ /day) | Anticipated Date of Connection |
|--------|--------------------------------|---|-------------------------------------|------------------------------------|--|--------------------------------|
| POD 4 | | | | | | |
| POD 5 | | | | | | |
| POD 6 | | | | | | |
| POD 7 | | | | | | |
| POD 8 | | | | | | |
| POD 9 | | | | | | |
| POD 10 | | | | | | |
| POD 11 | | | | | | |
| POD 12 | | | | | | |
| POD 13 | | | | | | |
| POD 14 | | | | | | |
| POD 15 | | | | | | |
| Total | | | | | | |

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Please use the Table below for any additional request for Bulk Supply Agreement, or Bulk Discharge Agreement information you were unable to fit in Section 5 of this form

Non-Domestic Continued

| Plot Numbers and Demand | Bulk Supply Information | Bulk Discharge Information |
|---|-------------------------|----------------------------|
| Non-Domestic Properties | | |
| Property Type (i.e School or Supermarket) | | |
| Number of properties to be served | | |
| Daily | | |
| Annual | | |
| Peak | | |
| Non-Domestic Properties | | |
| Property Type (i.e School or Supermarket) | | |
| Number of properties to be served | | |
| Daily | | |
| Annual | | |
| Peak | | |
| Non-Domestic Properties | | |
| Property Type (i.e School or Supermarket) | | |
| Number of properties to be served | | |
| Daily | | |
| Annual | | |
| Peak | | |
| Non-Domestic Properties | | |
| Property Type (i.e School or Supermarket) | | |
| Number of properties to be served | | |
| Daily | | |
| Annual | | |
| Peak | | |
| Non-Domestic Properties | | |
| Property Type (i.e School or Supermarket) | | |
| Number of properties to be served | | |
| Daily | | |
| Annual | | |
| Peak | | |
| Non-Domestic Properties | | |
| Property Type (i.e School or Supermarket) | | |
| Number of properties to be served | | |
| Daily | | |
| Annual | | |
| Peak | | |

New Appointments and Variations (NAV)



Non-Domestic Continued

| Plot Numbers and Demand | Bulk Supply Information | Bulk Discharge Information |
|---|-------------------------|----------------------------|
| Non-Domestic Properties | | |
| Property Type (i.e School or Supermarket) | | |
| Number of properties to be served | | |
| Daily | | |
| Annual | | |
| Peak | | |
| Non-Domestic Properties | | |
| Property Type (i.e School or Supermarket) | | |
| Number of properties to be served | | |
| Daily | | |
| Annual | | |
| Peak | | |
| Non-Domestic Properties | | |
| Property Type (i.e School or Supermarket) | | |
| Number of properties to be served | | |
| Daily | | |
| Annual | | |
| Peak | | |
| Non-Domestic Properties | | |
| Property Type (i.e School or Supermarket) | | |
| Number of properties to be served | | |
| Daily | | |
| Annual | | |
| Peak | | |
| Non-Domestic Properties | | |
| Property Type (i.e School or Supermarket) | | |
| Number of properties to be served | | |
| Daily | | |
| Annual | | |
| Peak | | |

New Appointments and Variations (NAV)



Non-Domestic Continued

| Plot Numbers and Demand | Bulk Supply Information | Bulk Discharge Information |
|---|-------------------------|----------------------------|
| Non-Domestic Properties | | |
| Property Type (i.e School or Supermarket) | | |
| Number of properties to be served | | |
| Daily | | |
| Annual | | |
| Peak | | |
| Non-Domestic Properties | | |
| Property Type (i.e School or Supermarket) | | |
| Number of properties to be served | | |
| Daily | | |
| Annual | | |
| Peak | | |
| Non-Domestic Properties | | |
| Property Type (i.e School or Supermarket) | | |
| Number of properties to be served | | |
| Daily | | |
| Annual | | |
| Peak | | |
| Non-Domestic Properties | | |
| Property Type (i.e School or Supermarket) | | |
| Number of properties to be served | | |
| Daily | | |
| Annual | | |
| Peak | | |
| Non-Domestic Properties | | |
| Property Type (i.e School or Supermarket) | | |
| Number of properties to be served | | |
| Daily | | |
| Annual | | |
| Peak | | |

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Please return this completed form to:

FAO NAV Liaison
Developer Services
Yorkshire Water Services Ltd
PO Box 52
Bradford BD3 7YD

Or you can email it to us:

network.access@yorkshirewater.co.uk

If you need to get in touch



Call the Developer Services team on **0345 1 20 84 82**

Our Developer Services office is open Monday to Friday 8am-5pm.



Call our contact centre on **0345 1 24 24 24**

Our contact centre is open for billing enquiries Monday to Friday 8am-8pm and Saturday 9am-5pm.

For water and sewerage enquiries we're open Monday to Saturday 6.30am-10pm and Sunday 7.30am-10pm. We're open 24 hours a day for emergency calls.



Visit our website yorkshirewater.com



Tweet us [@YWHelp](https://twitter.com/YWHelp)



Write to us

Yorkshire Water Services Ltd,
PO Box 52, Bradford, BD3 7YD

Other useful numbers

Asian language 0345 1 24 24 21

Text telephone / minicom 0345 1 24 24 23

24 hour automated services 0345 1 24 72 47
(meter readings and payments)

Fax number 01274 372 800

How much could you save?



Use our online calculator

See how you could save water and energy around the home.



Buy discounted water saving gadgets

Water butts, shower heads and more – on our website.