- site-served status
- point of connection/discharge
- bulk supply/discharge offer

## Filling out this form

To fill out this PDF application form, please open and complete it using <u>Adobe Acrobat Reader</u> and email your completed application to <u>network.access@yorkshirewater.co.uk</u>

Or, post it to: Developer Services, Yorkshire Water Services Ltd, PO Box 52, Bradford BD3 7YD

**Please note:** the fees listed in this form are fixed until **31 March 2026**. You can find the most upto-date version of this form at <u>yorkshirewater.com/developers/navs/</u>

#### Please confirm you can provide the following documents with your application:

Site Location Plan, including the site entrance (if you are applying for a bulk supply offer, please provide this document in CAD format and include details of kerb shifting. For other applications, PDF format may be used)



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#### Initial information and terms and conditions

This is an application for a site to be served by a **<u>new appointee or variant (NAV)</u>**.

NAVs can use this form to apply for the following services:

- site-served status
- point of connection (POC) and/or point of discharge (POD) information
- bulk supply offer and/or bulk discharge offer

The information you provide will be used soley in accordance with Yorkshire Water's <u>Privacy Policy</u>. Please be aware, we may contact you to seek feedback on your experience with this service.

#### Filling out your application form

If you're filling out a paper copy, please complete in **BLOCK CAPITALS** using blue or black ink.

### **Your details**

If other, please specify Full name Company name Company registration number	
Company name	
Company registration number	
Phone number	
Email address	
Address	
Town/City Post code	
If you're acting on behalf of a NAV, please provide the NAV's details below	
NAV company name	
NAV company registration number	
Would you like to authorise us to speak to anyone else about your application? Yes	No
Is the recipient a Developer Landowner SLP NAV Consultant Other	
If other, please specify	
Full name	
Company name	
Company registration number	
Phone number	
Email address	
Address	
Town/City Post code	

## **Site details**

Site address (or closest existing addre	ess)		
Address			
Address line 2			
Address line 3			
Town/City		Post cod	e
Grid reference (centre of site): Easting		Nor	thing
Planning permission reference number	r (if available	e)	
Planning permission approval date (if c	available)		
Yorkshire Water pre-planning enquiry r	eference nu	mber (if availabl	e)
What is the proposed site usage?	Housing	Commercial	Mixed-use (housing/commercial)

## Please tick which service(s) you're applying for today

Service	Charge	Response time²	Sections to complete	£156 admin fee applicable?	Please tick	
Application admin fee <sup>1</sup>	£156 (incl. VAT)	N/A	N/A	N/A	N/A	
Pre-development options (ple	ase select as appro	priate)				
Site-served status	£312 (incl. VAT)	21 days	1&8	Yes		
Point of connection (POC) report	£417.60 (incl. VAT)	28 days	2&8	Yes		
Point of discharge (POD) report	£414 (incl. VAT)	28 days	3&8	Yes		
POC & POD report	£783.60 (incl. VAT)	28 days	2, 3 & 8	Yes		
Bulk supply options (please se	lect as appropriate	)				
Bulk supply offer (YW to design and deliver off-site works)	£781.20 (incl. VAT)	28 days	4&8	Yes		
Bulk supply offer (SLP to design or deliver off-site works)	£O	28 days	5&8	No		
Standalone draft bulk supply agreement	£O	28 days	5&8	No		
Bulk discharge		·				
Bulk discharge offer	£0	28 days	6&8	No		
1. A single application administration fee of £156 (incl. VAT) is payable on any application for applicable serv						
2. If your site is large or complex, we case, we'll inform you and look to a			he specified tim	eframe. If this is	the	



### How to pay

#### Please select a payment method below

**Credit/debit card –** we'll contact you on the phone number you provide in this application to arrange payment over the phone.

BACS - to pay by BACS, the details are sort code: 57-49-55; account number: 1111111

**Cheque -** please enclose a cheque payable to 'Yorkshire Water Services Ltd.' with your application.

Credit/debit card BACS

Cheque

(please include your site post code/ BACS reference no.)

As the applicant, you are responsible for the payment of any cost associated with this application.

## Section 1: Site-served status

What do you need the site-served status for? Water Wastewater Both

## Section 2: Point of connection (POC)

Please complete this table if you need information about point(s) of connection (POC). Where the site is to be phased, please provide the anticipated connection date for each POC. Your point of connection report will be valid for **12 months** from the date of issue.

	No. of household properties	No. of non household properties	Daily demand (m³/day)	Annual demand (m³/year)	Maximum peak flow rate (I/s)	Anticipated date of connection
POC 1						
POC 2						
POC 3						
POC 4						

## Section 3: Point of discharge (POD)

Please complete this table if you need information about point(s) of discharge (POD). Where the site is to be phased, please provide the anticipated connection date for each POD. Your point of discharge report will be valid for **12 months** from the date of issue.

	No. of household properties	No. of non household properties	Daily demand (m³/day)	Annual demand (m³/year)	Maximum peak flow rate (I/s)	Anticipated date of connection
POD 1						
POD 2						
POD 3						
POD 4						



## Section 4: Bulk supply offer (YW to design & deliver off-site works)

Please complete this section to request a design and quote for off-site works, alongside a draft bulk supply agreement. If you only need information on POC and/or POD, you can leave this section blank.

## Before you complete this section, please confirm you can provide the following documents with your application:

Site location plan in CAD format

Site layout plan (including any existing assets you're aware of) in CAD format

#### Additional documents (if applicable)

Addresses and demolition dates of any properties demolished on site (if available) Existing supply plan (a plan showing any existing supplies on site that need disconnecting) Landscaping plans Build rate (number of properties to be connected per year) A plan highlighting any new roads being built below adoptable standards Temporary site supply location plan (the proposed location of your temporary supply of building water, if needed) Details of any on-site water re-use systems (e.g. rainwater, borehole/spring or grey water) Pre-construction information (site surveys and any relevant parts of the construction phase plan, as per CDM 2015) F10 notice (if the development is notifiable to the HSE)

Written authorisation from the individual/company who will pay the quote for the off-site works (if different from the applicant)

#### Will you be paying the quote for the off-site works? Yes No

If no, please provide the payer's details below and attach **written authorisation** from the payer

Full name

Companyname

Company registration number

Phone number

Email address

Address

Town/City

Post code



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#### **POC reference**

If you have a valid POC report, please provide your point of connection enquiry reference number

#### **Bulk supply details**

Plot numbers and demand	Bulk supply information
Household properties	
Number of properties to be served	
Daily demand (m³/day)	
Annual demand (m³/year)	
Maximum peak flow rate (I/s)	
Non-household properties	
Property type	
Number of properties to be served	
Daily demand (m³/day)	
Annual demand (m³/year)	
Maximum peak flow rate (l/s)	
Build rate	
Properties to be connected per year	
Proposed connection date (earliest where multiple POCs/PODs)	
Total length of main (in km or metres)	
Total in km or metres	
Non-standard assets (e.g. water or sewerage pumping stations)	*
Yes / No	

\* If your site includes any non-standard assets that could affect the bulk supply/discharge tariff, such as on-site pumping stations, we'll contact you once we have your application to gather any further detail necessary to calculate an accurate tariff.

#### Water supplies for commercial/industrial processes

Do you need a supply of water for commercial or industrial processes? Yes No

If yes, please complete the table below.

Water for commercial or industrial processes						
Process no.	1	2	3	4		
Plot/unit no.						
No. of storeys						
Storage capacity (I)						
Peak flow (I/s)						
Daily water demand (m³/hr)						



Landowner details					
Are you, or will you be, the landowner? Ye	es No				
If no, please provide the landowner's details	below				
Individual / Company name					
Registration number (if any)					
Address					
Town/City		Post code			
Can you confirm that the landowner conser	nts to this applie	cation?	Yes	No	
Oite history					

#### Site history

Is the site either a) on greenfield land, or b) previously used purely for housing? Yes No If no, will you provide us with a completed <u>Water UK Contaminated Land Assessment Form (CLAF)</u>?

Yes No (If yes, please attach/enclose it with your completed application form).

## If you cannot provide us with a completed Water UK CLAF, we will quote an uplifted cost for the barrier pipe needed per metre of pipe laying.

#### I have read and understood

Have there been any previous billable water connections on the site in the last 5 years? Yes No If yes, how many properties, and what type(s) of property, were connected?

Have any of the previous connections been disconnected?	Yes	No	Not sure
If yes, what was the approximate date of disconnection (if known)?			
If no, do you need any existing supplies disconnecting?	Yes	No	Not sure
If yes, please provide the meter serial(s) or account number(s) if av	/ailable (	(or atta	ch separately).

Are there any properties that have been, or will be, demolished on site? Yes No

## If yes, please provide the addresses of all the demolished properties and their demolition dates as a separate document with your completed application.

How many properties have been, or will be, demolished?



#### **Development details**

Will the new road(s) being built be gated?	Yes	No
Do you have specific service strips?	Yes	No
If yes, please include these on your site layout pla	n.	

Anticipated date of first connection / /

#### Temporary supply of building water

Do you need a temporary supply of building water for construction works or staff welfare?

Yes No

If yes, please ensure you attach a **temporary site supply location plan** for your building water. We'll provide a quote for your temporary supply within 28 days of receiving your completed application.

Do you want to use one of the proposed permanent supplies as your temporary site supply?

Yes No

If yes, which plot do you want us to make the connection to for your temporary supply?

Do you need more than a standard 25mm temporary supply?	Yes	No
If yes, please provide the flow rate (I/s) below		
Will you be using a retailer for your temporary site supply?	Yes	No
If yes, please provide details about the retailer below		

#### **Fire supplies**

Do you need water specifically for firefighting purposes? Yes No

If yes, please provide the plot number(s)

The cost of fitting and installing the water meter will be covered by Yorkshire Water.

What type of firefighting supply do you need? Sprinkler Hydrant Other (please specify below)

Fire supply flow required (I/s) (please provide if you're requesting a fire supply)

if you need multiple firefighting supplies, please provide details on a separate document. Yorkshire Water will liaise with the local fire service about fire hydrants on site.

#### Fire supplies disclaimer

Yorkshire Water will, if requested, confirm if we are able to meet the flows and pressures for any proposed firefighting installation(s). Where the required flows and pressures can be achieved, we cannot guarantee that they can be sustained in the future. A decision to feed a firefighting supply directly from Yorkshire Water's mains network is the sole responsibility of the customer.

Yorkshire Water will not accept any liability for future expenses that may be incurred because of changes in the water mains pressures or available flows due to increased customer demands or any necessary reconfiguration or adjustments to the distribution network.

I have read and understood

#### On-site main diversions and disconnections

Is there an existing public water main on site that needs diverting or disconnecting?

Yes - Diversion Yes - Disconnection only No Not sure

Have you previously requested a diversion or disconnection of this, or any other, main on site?

Yes No

If yes, please provide your application reference number

#### **Drainage details**

What method will be used for foul water drainage? Public sewer Cesspool/Septic tank

What method will be used for surface water drainage?

Public sewer Soakaway Watercourse To ground/land

## Ground water and land drainage do not have a direct or indirect right of connection to a public sewer I have read and understood

Have you applied for the sewer connection/s with us? Yes No If yes, please provide your application reference number:

Please specify the size of your site area from the bands below ( $\leq$  = up to and including; > = more than)

Band A: <u>&lt;</u> 500m²	Band B: <u>&lt;</u> 750m²	Band C: <u>&lt;</u> 1,000m²	Band	D: <u>&lt;</u> 2,000m²
Band E: <u>&lt;</u> 15,000m²	Band F: <u>&lt;</u> 35,000m	<sup>2</sup> Band G: <u>&lt;</u> 150,0	00m²	Band H: > 150,000m²

If you're connecting to a public sewer (foul, surface water or both), who is the incumbent?

Yorkshire Water A new appointee or variant (NAV):

#### Water re-use systems

Will there be any water re-use systems on site? Yes No

If yes, please provide details of your proposals (such as backflow protection and isolation provisions) and a list of properties that will use this system, and attach separately with your completed application.

#### Construction Design and Management (CDM) 2015

If the development is notifiable to the Health and Safety Executive (i.e., if construction is scheduled to last longer than 30 working days or 500 person days, or if there will be more than 20 workers on site at any one time), you'll need to provide us with an **F10 notice**.

Is the development notifiable to the Health and Safety Executive (HSE)? Yes No

If yes, please upload a copy of the F10 notice, and any other relevant pre-construction information, such as site surveys and the applicable parts of the **construction phase plan** (if available), with this application.

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#### **Environmental incentive**

As part of our environmental incentive scheme, a £20 environmental component fee will be charged for every household premises (house or flat) connecting to our water network. If you're developing houses or flats with water-efficient fixtures and fittings, you may be able to qualify for a **£100 environmental incentive payment** (in effect, a net payment of £80) per each eligible household property.

To qualify, all water fixtures and fittings installed in the household premises must not exceed the maximum consumption levels set out in the table below:

Maximum consumption
4 litres full flush / 2.6 litres dual flush
7 litres per minute
170 litres total capacity
5 litres per minute
6 litres per minute
1 litre per place setting
6 litres per kilogram

When using this table to assess water efficiency, the premises must have WC, shower and/or bath, basin taps and sink taps water fittings. If more than one of a particular type of fitting is installed, each must comply with the relevant criterion. Flow restrictors may be installed to ensure compliance.

The efficiency of dishwashers and washing machines will only be assessed if installed by the developer.

You'll be able to claim your payment once the relevant connections have been made, provided you can supply photos of a sample of fixtures and fittings you've installed along with the manufacturer's product specifications.

For more information on how to claim your environmental incentive payment, please visit our environmental incentives webpage.

You must notify us of your intent to claim the environmental incentive payment by answering the **questions below** – we cannot accept retrospective claims without prior notification.

Are any houses or flats being developed that will meet the above qualifying criteria? Yes No

If yes, how many houses/flats will meet the above qualifying criteria?

If yes, how would you like to receive your payment?

Bank transfer

Please provide the payee's bank details below. These must belong to the company / individual submitting this application:

Account name

Account number

Cheque

Please provide the payee's address below. This must belong to the company / individual submitting this application:

Company / individual name

Company reg. number (if applicable)

Address

Town/City

Post code

Sort code

10

## Section 5: Bulk supply offer (SLP to design/deliver off-site works) / Standalone draft bulk supply agreement

Please complete this section to request a draft bulk supply agreement. If you only need information on POC and/or POD, you can leave this section blank.

If you'd like an **SLP to design or deliver the off-site works** for your site, you or your chosen SLP must first submit an **application to self-lay water mains**.

Please provide the **reference number** you received for your self-lay mains application below. Alternatively, if you have a valid POC and would just like a draft bulk supply agreement, please enter the reference number for your POC enquiry below. If you have applied for a POC on this application, you can leave this blank.

Please also complete the table below.

#### **Bulk supply details**

Plot numbers and demand	Bulk supply information	
Household properties		
Number of properties to be served		
Daily demand (m³/day)		
Annual demand (m³/year)		
Maximum peak flow rate (I/s)		
Non-household properties		
Property type		
Number of properties to be served		
Daily demand (m³/day)		
Annual demand (m³/year)		
Maximum peak flow rate (I/s)		
Build rate		
Properties to be connected per year		
Proposed connection date (earliest where multiple POCs/PODs)		
Total length of main (in km or metres)		
Total in km or metres		
Non-standard assets (e.g. water or sewerage pumping stations)*		
Yes / No		

\* If your site includes any non-standard assets that could affect the bulk supply/discharge tariff, such as on-site pumping stations, we'll contact you once we have your application to gather any further detail necessary to calculate an accurate tariff.

We'll issue your bulk supply offer within **28 days** of receiving this application or your SLP design being approved (whichever is later).



#### **Environmental incentive**

As part of our environmental incentive scheme, a £20 environmental component fee will be charged for every household premises (house or flat) connecting to our water network. If you're developing houses or flats with water-efficient fixtures and fittings, you may be able to qualify for a **£100 environmental incentive payment** (in effect, a net payment of £80) per each eligible household property.

To qualify, all water fixtures and fittings installed in the household premises must not exceed the maximum consumption levels set out in the table below:

Water fittings	Maximum consumption
WC	4 litres full flush / 2.6 litres dual flush
Shower	7 litres per minute
Bath	170 litres total capacity
Basin taps	5 litres per minute
Sink taps	6 litres per minute
Dishwasher	1 litre per place setting
Washing machine	6 litres per kilogram

When using this table to assess water efficiency, the premises must have WC, shower and/or bath, basin taps and sink taps water fittings. If more than one of a particular type of fitting is installed, each must comply with the relevant criterion. Flow restrictors may be installed to ensure compliance.

The efficiency of dishwashers and washing machines will only be assessed if installed by the developer.

You'll be able to claim your payment once the relevant connections have been made, provided you can supply photos of a sample of fixtures and fittings you've installed along with the manufacturer's product specifications.

For more information on how to claim your environmental incentive payment, please visit our **environmental incentives webpage**.

You must notify us of your intent to claim the environmental incentive payment by answering the **questions below** – we cannot accept retrospective claims without prior notification.

Are any houses or flats being developed that will meet the above qualifying criteria? Yes No

If yes, how many houses/flats will meet the above qualifying criteria?

If yes, how would you like to receive your payment?

Bank transfer

Please provide the payee's bank details below. These must belong to the company / individual submitting this application:

Account name

Account number

Cheque

Please provide the payee's address below. This must belong to the company / individual submitting this application:

Company / individual name

Company reg. number (if applicable)

Address

Town/City

Post code

Sort code

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## Section 6: Bulk discharge offer

Please only complete this section if you have secured the site and need a bulk discharge agreement. If you only need information on POC and/or POD, you can leave this section blank.

In order to provide you with a bulk discharge offer, we will need to know the point(s) of discharge for your site. If you have already determined a point of discharge through a previous POD application, pre-planning sewerage enquiry or sewer connection (S106) application, please provide your application/enquiry reference number below

**Please note:** if you have not already determined the point(s) of discharge, please also select the Point of Discharge (POD) option on page 3 of this application form, complete section 2 of the application (page 4) and provide the relevant payment ( $\pounds$ 414) to receive your POD report.

#### **Bulk discharge details**

Plots numbers and demand	Bulk discharge information	
Household properties		
Number of properties to be served		
Daily demand (m³/day)		
Annual demand (m³/year)		
Maximum peak flow rate (I/s)		
Non-household properties		
Property type		
Number of properties to be served		
Daily demand (m³/day)		
Annual demand (m³/year)		
Maximum peak flow rate (I/s)		
Build rate		
Properties to be connected per year		
Proposed connection date (earliest where multiple POCs/PODs)		
Total length of main (in km or metres)		
Total in km or metres		
Non-standard assets (e.g. water or sewerage pumping stations)*		
Yes / No		

\* If your site includes any non-standard assets that could affect the bulk supply/discharge tariff, such as on-site pumping stations, we'll contact you once we have your application to gather any further detail necessary to calculate an accurate tariff.

We'll issue your bulk discharge offer within 28 days of receiving this application.



## 7. Further information

#### Bulk supply and discharge tariffs

The bulk supply/discharge tariff we provide will be based on the information you submit in this form and will be set for the charging year or period when the information is provided.

Price terms are subject to change, at least annually, as changes are made to our underlying wholesale charges. Prices set within our standard bulk supply/discharge agreements are not fixed.

#### Infrastructure charges and discounts

Infrastructure charges are payable for all new connections to our water and sewer networks. These consist of:

- Water infrastructure charge: £612
- Wastewater infrastructure charge: £581

Please note that infrastructure charges for non-household properties are calculated using a formula that puts the expected water usage of the property in ratio to a typical household property.

You may be entitled to **infrastructure credits** if there has previously been a billable account/s on your site within the last 5 years. An infrastructure credit is a waiver equal to an infrastructure charge (water or wastewater as applicable). For example, if you're building 5 new houses on a site where there were previously 2 houses billed for water/wastewater services in the last 5 years, you would only need to pay infrastructure charges for 3 of the new houses.

We also offer a **three-tiered discount scheme** for developments that meet certain sustainable surface water drainage criteria. You can claim this discount when you apply to connect to the public sewer network, and we will confirm your eligibility during on-site inspections.

#### Learn more about sustainable drainage discounts and infrastructure credits here

#### **Environmental incentive**

There is a £20 environmental component fee payable for each new house or flat connecting to our water network for the first time. An **incentive payment of £100** (in effect, a net payment of £80) can be claimed for each house or flat that meets certain water-efficiency qualifying criteria. The qualifying criteria set out maximum water consumption levels for fixtures and fittings to be installed on the new premises. Any claim for the environmental incentive payment must be supported by evidence of compliance with the qualifying criteria.

#### Learn more about the environmental incentive here

#### How we quote charges

Quotes are issued to the applicant and are built up from the fixed charges published in our <u>New</u> <u>Connection Charging Arrangements</u>. Your quote will be valid for 6 months from the date of issue. The work must then be completed no later than 3 months after the quote expiry date.

If you need us to re-quote, re-design r re-approve your mains scheme, you'll need to submit a <u>re-design / re-approval request</u> and pay the associated admin fee.

#### **Bespoke charges**

Our published fixed charges do not cover the following special circumstances:

- complex or challenging works involving a certain degree of engineering difficulty (such as works in a dual carriageway, a road bridge or on a railway site)
- · easements to access new mains installed on third-party land
- special fittings not listed in our Charging Arrangements.

Under the above special circumstances, we will issue a quote containing bespoke charges.

If we need to conduct a feasibility study to find out what methodology and costs are associated with a complex or challenging project, we'll let you know in advance. If you decide to continue, a non-refundable deposit will be charged via an invoice at the same time we issue the quote for the cost of the works. Please see our New Connection Charging Arrangements for more details.

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#### Sustainable drainage systems (SuDS)

Requirement H3 of the Building Regulations 2010 sets out a priority order for methods of surface water disposal: 1. discharge to soakaway, 2. discharge to infiltration system, 3. discharge to watercourse. We need you to provide evidence that you've considered these alternative means of surface water disposal before agreeing any point of discharge to the public sewer.

#### **Council fees**

We'll add to your quote the cost of any fees we pay to the local highway authority for permission to safely carry out roadworks. Council fees vary and are dependent on the amount of work being carried out. Please visit your local highway authority's website for more information on specific fees.

#### **Retail competition**

Under retail competition laws, most businesses and organisations in England may appoint a retailer to provide them with water and sewerage services. You'll need to appoint a retailer at least 8 days prior to connection. If you do not appoint a retailer yourself, one will automatically be assigned to you. For more information on retail competition, please visit open-water.org.uk

### 8. Declaration

I request that Yorkshire Water process my application based on the information I have provided and confirm all information is correct to the best of my knowledge.

I agree that Yorkshire Water may use the supporting information provided for any purpose connected with this application and with the company's statutory Sewerage and Water undertakings, including sharing information with its service partner.

I am applying as the applicant or their representative and, by doing so, agree that I will be liable for the payment of any cost associated with this application.

#### By ticking this box I agree to the above declaration

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**Print name** 

#### **Position in company**

Date /



### Please email this completed form to: network.access@yorkshirewater.co.uk

#### Or you can post it to:

**Developer Services** Yorkshire Water Services Ltd PO Box 52 Bradford BD3 7YD

## If you need to get in touch



 $\Omega^{[2]}$  Call the Developer Services team on 0345120 84 82 Our Developer Services office is open Monday to Friday 8am-5pm.

Visit our website yorkshirewater.com/developers/



Tweet us <u>@YWHelp</u>

### **O** Write to us

三才 Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD

## Other useful numbers

**Contact centre** 03451242424 (billing enquiries)

Asian language 03451242421

Text telephone/minicom 03451242423

24 hour automated services 03451247247 (meter readings and payments)

Fax number 01274 372 800

## How much could you save?

Use our online calculator See how you could save water and energy around the home.

Buy discounted water saving gadgets Water butts, shower heads and more on our website.



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