

# Application for a new connection to the public sewer network under the provisions of sections 106 & 102 of the Water Industry Act 1991

## Filling out this form

If you would like to complete this form online, please [click here](#) to visit our portal.

If you would like to continue to download and complete this form and email it to us, please make sure you follow these steps:

1. Download the PDF to your PC (Save it locally, for example on your desktop)
2. Open it using Adobe Acrobat Reader, and fill it out  
(if you don't have Adobe Acrobat PDF Reader you can download it [here](#))
3. Save the completed version
4. Email it to us at [technical.sewerage@yorkshirewater.co.uk](mailto:technical.sewerage@yorkshirewater.co.uk)

# Your application form for a new connection to the public sewer network

This application form should be used to apply for a new connection to the public sewer network. Any proposed connection to the public sewer must be approved by Yorkshire Water prior to any works being carried out.

Under sewerage law you require permission from Yorkshire Water (as Sewerage Undertaker for the area) before a connection is made to the public sewer network.

**IT IS A CRIMINAL OFFENCE TO MAKE A CONNECTION TO THE PUBLIC SEWER NETWORK WITHOUT PRIOR NOTIFICATION BEING PROVIDED TO YORKSHIRE WATER.**

**PLEASE BE AWARE ANY ILLEGAL CONNECTION WILL BE REMOVED AT THE DEVELOPER'S EXPENSE.**

## The fees for new connections to the public sewer network are as follows:

There's a charge of **either £178 (zero VAT)** (for unadopted connection) **or £469 (zero VAT)** (to include adopted lateral drain), for processing your application.

You can pay by cheque or by credit/debit card, please indicate your payment method below. If you wish to pay by cheque please enclose a cheque payable to 'Yorkshire Water Services Ltd' with your application. If you wish to pay by credit/debit card, we will contact you on receipt of this form to arrange to take payment over the phone.

Your application will only be processed once payment is received.

**Cheque**      **Credit/debit card**

## What happens next?

- You will receive an acknowledgement letter within 5 working days confirming receipt of your application and payment.
- A technical assessment will be undertaken within 21 calendar days from receipt of application.
- A response will be issued to the applicant stating whether proposals have been accepted or detailing reasons for rejection.

# Your application form for a new connection to the public sewer network

## Completing your application form

This application form and supporting information to be submitted either by post or email.

Please complete in **BLOCK CAPITALS** using blue or black ink or enter your details below.

Office use only

ICE Ref:

Payment

Debit Card

Cheque

## 1. About you

### Applicant

Your name

Your company's name

Your home or company address

Postcode

Telephone number

E-mail address

### Developer (if different from above)

Your name

Your company's name

Your home or company address

Postcode

Telephone number

E-mail address

Who will be undertaking the works?

## 2. Details of the site

Site address

Postcode (nearest)

Grid reference: Easting (6 figures)

Northing (6 figures)

What type of development is the connection serving?

If required, Planning Permission must be granted and any drainage conditions discharged. You must provide evidence of this.

Is this site subject to a sewer adoption agreement?

If so please provide reference

Is this the first time the property will be connected to the public sewer network?

If so, Sewerage Infrastructure Charge will apply. This will be collected as part of your new billing arrangement with Yorkshire Water.



# Your application form for a new connection to the public sewer network

## 3. Connection details

Please refer to guidance notes, Making a new connection to public sewer which can be found at [yorkshirewater.com/developers](http://yorkshirewater.com/developers)

### I propose to make a

Foul Surface water Combined connection of mm diameter and material.

onto a Junction Surface water Combined public sewer of mm diameter.

I intend for my drain To remain private To be adoptable lateral  
(if adoptable lateral ensure section 5 is completed.)

**Please note the extent of an adoptable lateral drain is a short length of pipe from the site boundary over the public highway to the public sewer. All other adoption should be via a Section 104 Sewer Adoption Application.**

### Preferred methods of connection

Via means of Junction Saddle

Is the connection to a Brick sewer? Yes (if yes, please consult our guidance notes.)

Will you require entry into the public sewer to carry out the connection works?  
Yes (if yes, refer to section 5 SWA.)

### Other Methods of Connection (potentially requiring Sewer Works Authorisation)

Via means of External backdrop Existing manhole New Manhole/Inspection Chamber

**All direct manhole connections (i.e backdrop/existing/ncw) require layout and sectional detail drawings to be submitted.**

Entry into the public sewer network should not be undertaken if it can be avoided. No person should enter a manhole on the public sewerage system without having had the appropriate Confined Space entry training. They must have all necessary safety equipment and ensure that they comply with all relevant health and safety requirements. Anyone wishing to connect to the public sewer network via means of external backdrop or manhole (either new or existing) will require Yorkshire Water Sewer Works Authorisation (SWA). Please ensure you complete section 6 and provide the necessary documentation.

**You will not be permitted to undertake the connection works without SWA and it will be considered an offence that we will seek to prosecute.**

## 4. Information required

Completed application form

Drawing of proposed connection (including off-site connection point/s to public sewer)

PCC Ring manhole section drawing (if required)

Evidence of planning permission and discharge of conditions (if required)

Evidence of other means of surface water disposal discounted (if required)

A cheque for the relevant amount or contact details for debit/credit card payment

Sewer Works Authorisation additional details (if required)



# Your application form for a new connection to the public sewer network

## 5. Adoptable lateral drain information required

If you are applying for an adoptable Connection we require that you install products which benefit from Yorkshire Water product approval and are fit to form part of the public sewer network. Please indicate below the pipe and demarcation chamber products you will be installing and intend for adoption into the public sewer network.

In the case that a Precast Concrete (PCC) Ring demarcation chamber is to be used, please ensure it is designed and installed in accordance with Sewers for Adoption current edition. Please also provide a sectional drawing for our approval, without such your application will be rejected.

The products listed below are approved for use, however, if you are using a different product you must contact us first.

### Sewer Pipe

Hepworth Supersleeve  
 Hepworth Superseal  
 Naylor Industries Densleeve  
 Naylor Industries Denseal  
 OSMA Ultra-Drain  
 Wavin OSMA Plasti Drain  
 Wavin Osma Drain  
 Wavin Ultra Rib  
 Marley Solid Wall  
 Hunter Plastics Quantam  
 Polypipe Underground Drain  
 Polysewer  
 Pipe Diameter                      mm  
 Gradient 1                          in

### Demarcation Chamber

Naylor                      Plastic Inspection Chamber  
 Hepworth                      PPIC  
 Uponor                      Inspection Chamber (450 mm Ø)  
 Marshalls                      Inspection Chamber  
     To BS5911 pt 2  
 Wavin                      Osma UltraRib Inspection  
     Chamber  
 Wavin                      OsmaDrain Universal  
     Inspection Chamber  
 Wavin                      Non Entry Inspection  
     Chamber <2m  
 Marley                      Inspection Chamber (450 mm Ø)  
 Polypipe                      110 mm Inspection Chamber  
     (460 mm Ø)  
 Polypipe                      Non Man Entry Deep IC <2m  
 PCC Ring                      Detail drawing required  
 B125 frame and cover 450x450mm  
     (for domestic areas)  
 D400 frame and cover 600x600x150mm  
     (for highway use)

**Products should be kitemarked and BS EN 124**

## 6. Sewer Works Authorisation

Connection methods which require entry into the public sewer network must secure SWA prior to the works taking place. This allows you (or those you have chosen to undertake the works) to demonstrate your competence to undertake the works in a safe manner. This also allows Yorkshire Water to communicate directly any non-standard risks that may be present during the works.

We aim to resolve SWA applications within 14 days of receipt of full application. We will approve in principal sewer connections requiring SWA within the 21 day statutory consultation period. The works can only take place once SWA has been granted.



# Your application form for a new connection to the public sewer network

## Contractor details

Your name

Your company's name

Your home or company address

Postcode

Telephone number

Email address

Work supervisor's name (specific to job i.e onsite):

Work supervisor's telephone number (specific to job i.e onsite)

Out of hours contact name

Out of hours contact number

Anticipated start date and duration of the works

Working hours of the works

## Documents to be submitted with this SWA application

- I. A copy of your current health and safety policy.
- II. A method statement and risk assessment specific to the works ensuring notable detail relating to:
  - Entry/egress and emergency escape measures
  - Flow management while working within live manholes
- III. Evidence of current confined space training to City & Guilds 6150-02 standard for all operatives proposed to enter the public sewer or act as top man.
- IV. If Construction Design and Management Regulations 2015 (CDM 2015) applies to the works:
  - A copy of the F10 notice
  - A copy of the authorisation for commencement of construction phase (compliant with Regulation 12(1) and (2) of CDM 2015 and confirming that the requirements of Regulation 12(4) shall be complied with during the construction phase)
- V. A copy of your current public liability insurance policy.
- VI. Details of previous sewer connection works, including types of connections, depths, methods used and dates.

**Your application will not be considered unless all of the relevant documents are present with the application.**



# Your application form for a new connection to the public sewer network

## 7. General Information

### How much notice do I need to provide?

Once an application has been received we will respond within 21 calendar days. Once the connection is agreed, we will require a minimum of 5 days' notice prior to the works commencing, for site inspection.

### Who will make the connection?

Yorkshire Water in most instances will allow you (or your representatives) to undertake the works. Please note Yorkshire Water reserves the right to undertake the works on behalf of the developer at their cost. We will notify you within 14 days of application if this is the case.

### The sewer is within the Public Highway, can I carry out the works once I have your approval?

No, our approval is limited to your right to form a new connection to the public sewer network. If the sewer resides in the road you should speak to the local Highways Department. It's likely you'll need a road opening licence (Section 50) in order to legally carry out the works. It's best practice to arrange your sewer connection approval in advance of your road opening licence.

### The sewer is within neighbouring property, can I lay my pipe once I have your approval?

No, our approval is limited to your right to form a new connection to the public sewer network. If the sewer resides in third party land you need agreement from the landowner in order to carry out the works. Without this you are trespassing and potentially causing nuisance. We accept no liability that may arise from your actions as a result of crossing third party land.

### Is it ok for my connection to go directly into a manhole?

It's preferable that where possible, connections are by junction or saddle. We understand that this isn't always possible and connections into existing manholes and the formation of new manholes will sometimes be required. There are increased risks associated with this type of work. We have to be sure that your contractor is competent to carry out the works in a safe manner. We only allow connections into manholes where the contractor has been granted Sewer Works Authorisation (SWA). See section 5 of the application form for further information regarding SWA. We will issue approval in principal for the connection within 21 days of application, but we will not allow the works to take place until SWA is granted.

### I'm building a new house but my planning conditions haven't been discharged.

#### Will you allow me to connect to public sewer?

If your conditional planning approval has drainage conditions that haven't been discharged then it's very likely we won't permit you to connect to public sewer. Once the drainage conditions are discharged then we would permit the connection.

### I don't need planning approval and I want to put surface water to public sewer, is this ok?

We would only consider surface water to public sewer as a last resort. Consideration should firstly be given to discharge to soakaway, infiltration system and watercourse in that priority order.

### Can I connect before my Section 104 application is technically approved?

We'll only accept your connection if your drainage planning conditions are discharged. It's likely you'll be connecting via manhole so you'll also need SWA.



# Your application form for a new connection to the public sewer network

## 8. Declaration

The details above, and enclosures supplied, are genuine and furthermore I accept that I shall not enter the public sewer network until such time as I have been granted written permission to do so. I leave myself open to prosecution should –

I fail to adhere to this commitment.

If, on assessment of your application, it is determined that your connection is NOT directly to a public sewer, your entire fee is NON REFUNDABLE. It is your responsibility to check the Statutory Sewer Records before submitting your application.

I agree that Yorkshire Water may use the supporting information provided for any purpose connected with this application and with the company's Statutory Sewerage and Water undertakings, including sharing information with our service partner.

**By ticking this box I agree to the above declaration**

**Print name**

**Date**

**Position in company**



YorkshireWater



## Please return this completed form to:

Developer Services  
Yorkshire Water Services Ltd  
PO Box 52  
Bradford BD3 7YD

Or you can email it to us:

[technical.sewerage@yorkshirewater.co.uk](mailto:technical.sewerage@yorkshirewater.co.uk)

## If you need to get in touch



**Call the Developer Services team on 0345 1 20 84 82**

Our Developer Services office is open Monday to Friday 8am–5pm.



**Visit our website [yorkshirewater.com/developers](http://yorkshirewater.com/developers)**



**Tweet us [@YWHelp](https://twitter.com/YWHelp)**



**Write to us**

Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD

## Other useful numbers

### Contact centre

**0345 1 24 24 24**  
(billing enquiries)

### Asian language

**0345 1 24 24 21**

### Text telephone/minicom

**0345 1 24 24 23**

### 24 hour automated services

**0345 1 24 72 47**  
(meter readings and payments)

### Fax number

**01274 372 800**

## How much could you save?



### Use our online calculator

See how you could save water and energy around the home.



### Buy discounted water saving gadgets

Water butts, shower heads and more – on our website.

SZ

Yorkshire Water Services Limited, Western House, Halifax Road,  
Bradford, BD6 2SZ. Registered in England and Wales No.02366682



**YorkshireWater**