

Re-quote request form

5F

Filling out this form

This form can't be filled out online, so before you start to complete it, please make sure you follow these steps:

1. Download the PDF to your PC (Save it locally, for example on your desktop)
2. Open it using Adobe Acrobat Reader, and fill it out
(if you don't have Adobe Acrobat PDF Reader you can download it [here](#))
3. Save the completed version
4. Email it to us at wbu.servicecentre@yorkshirewater.co.uk

Please note: the fees listed in this form are fixed until **31 March 2024**. You can find the most up-to-date version of this form at yorkshirewater.com/developers/water/water-connections



Your request form for a re-quote

This form is to request changes to a water connection quote, or to request a re-quote if your original quote has expired. We may or may not need to re-survey your site, depending on your requirements. We'll let you know if a re-survey is needed when we respond to your request.

Please be advised that any quote you have received previously will be cancelled once the re-quote is issued.

If you need to request a re-quote for a main scheme, please fill out the re-design / re-approval request form, which you can find at yorkshirewater.com/developers/water/mains

How long will it take to get your re-quote?

We aim to issue your re-quote **within 28 days** of receiving your completed request form.

What fee do you need to pay for this request?

There is an admin fee associated with this request. It's based on whether we need to re-survey your site and/or whether you've already paid your original quote (see the table below). We'll invoice you the fee for the admin work separate to issuing your re-quote. The admin fee is payable even if you decide not to proceed with the connection(s) after receiving your new quote.

Re-survey needed?	Initial quote paid?	Admin fee	What the fee covers	When you need to pay
No	No	£67 + £13.40 (VAT) = £80.40	The cost of producing a re-quote	On receipt of the invoice
Yes	No	£161 + £32.20 (VAT) = £193.20	The cost of re-surveying and producing a re-quote	
Yes	Yes	£161 + £32.20 (VAT) = £193.20	The cost of re-surveying, producing a re-quote and reallocating monies	
No	Yes	£95 + £19 (VAT) = £114	The cost of producing a re-quote and reallocating monies	

If you're filling out a paper copy, please complete in **BLOCK CAPITALS** using blue or black ink.

1. Your details

Your name

Company name (if applicable)

Phone number

Email address

Yorkshire Water quote reference

2. Your requirements

If your requirements have not changed and you just want to renew an expired quote, please tick this box (you can skip the rest of this section and go straight to section 3).

Do you need to change the quote recipient details? Yes No

Are the new quote recipient's details different to your details? Yes No

If yes, please enter the new quote recipient's details below

Full name

Company name (if applicable)

Phone number

Email address

Address

Town/City

Postcode

If you are not the original recipient, you will need to provide written authorisation from them (for example, an email) when you submit this request.

Have your connection requirements changed? Yes No

If yes, please tick what has changed:

The number of plots – Please provide your required flow rate (litres/second) or a list of fixtures and fittings (attach separately). Please also provide your amended site plan.

The size of the supply (pipe and/or meter size) – Please provide your required flow rate (litres/second) or a list of fixtures and fittings (attach separately).

The point of connection – Please provide your amended site plan showing the new point of connection (attach separately).

Other – Please specify below.



Are you claiming infrastructure credits and/or environmental discounts on your infrastructure charges? Yes No

If yes, please specify:

Infrastructure credits

Water efficiency incentive – Please provide your water calculator evidence (from thewatercalculator.org.uk/calculator.asp) showing that the property/ies will use 110 litres per person per day or less (attach separately).

Sustainable drainage incentive

3. Transfer of payment

If you've paid the original quote, are you happy for us to transfer this payment to your new quote?

Yes No N/A (original quote not paid)

If your new quote is less than the original quote, are you happy for us to take payment of your re-quote request fee from the surplus amount?

Yes No N/A (original quote not paid)

4. Additional information

Please provide any other relevant information regarding your request below

5. Declaration

I am requesting changes to be made to a Yorkshire Water quote, and have provided the information needed.

I am confirming that I will pay the administration fee for this request at the point that I receive the invoice.

In the event of a name change, I am aware that the invoice for this request will be issued to the new quote recipient named in this request form.

By ticking this box I agree to the above declaration

Print name

Position in company

Date / /



Please email this completed form to:
wbu.servicecentre@yorkshirewater.co.uk

Or you can post it to:
Developer Services
Yorkshire Water Services Ltd
PO Box 52
Bradford BD3 7YD

If you need to get in touch



Call the Developer Services team on 0345 1 20 84 82

Our Developer Services office is open Monday to Friday 8am–5pm.



Visit our website yorkshirewater.com/developers



Tweet us [@YWHelp](https://twitter.com/YWHelp)



Write to us

Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD

Other useful numbers

Contact centre

0345 1 24 24 24

(billing enquiries)

Asian language

0345 1 24 24 21

Text telephone/minicom

0345 1 24 24 23

24 hour automated services

0345 1 24 72 47

(meter readings and payments)

Fax number

01274 372 800

How much could you save?



Use our online calculator

See how you could save water and energy around the home.



Buy discounted water saving gadgets

Water butts, shower heads and more – on our website.

5F

Yorkshire Water Services Limited, Western House, Halifax Road,
Bradford, BD6 2SZ. Registered in England and Wales No.02366682

