Application for a pre-planning sewerage enquiry

VA

For office use only
Centre: 19075
Internal Orders: 110629
Nominal: 1303
Ref: AF2

Filling out this form

If you would like to complete this form online, please click here to visit our portal.

If you would like to continue to download and complete this form and email it to us, please make sure you follow these steps:

1. Download the PDF to your PC (Save it locally, for example on your desktop)
2. Open it using Adobe Acrobat Reader, and fill it out (if you don't have Adobe Acrobat PDF Reader you can download it here)
3. Save the completed version
4. Email it to us at technical.sewerage@yorkshirewater.co.uk

YorkshireWater

Your application form for a pre-planning sewerage enquiry

This application form should be used to supply us with the necessary level of detail we require to be able to determine if the public sewer network is capable of accepting the domestic flows from your proposed development.

We will also suggest points of discharge for both foul and surface water along with required asset protection measures.

Our comments will be made based on a 'desktop' study of your submission and the information we hold regarding the public sewer network. This level of enquiry is unable to conclusively determine if there is available capacity within the public sewer network to accept your proposed discharges.

A developer who is planning to design a sewer network which will be adopted by Yorkshire Water should ensure that the prospective public sewers and associated assets are designed and constructed to the Design and Construction Guidance, Local Practices and Technical Standards contained within the Code for Adoption (2020). We are happy to offer pre-development technical advice on any prospective sites that you would like to put forward for adoption, prior to submission of your adoption application.

The fees for a pre-planning sewerage enquiry are as follows:

There's a charge of **£165 (+ VAT)** for processing your application.

You can pay either by cheque, by credit/debit card or by account invoice; please indicate your payment method below. If you wish to pay by cheque please enclose a cheque payable to 'Yorkshire Water Services Ltd' with your application. If you wish to pay by credit/debit card, we will contact you on receipt of this form to arrange to take payment over the phone. Some credit cards will incur a bank handling fee. The amount varies dependent on your provider.

On more complex sites, you might also need a hydraulic model check. We'll advise if you need this when we get your enquiry though. There may be extra costs if we need to provide more technical analysis, but we'll let you know an estimate and agree it with you before any extra work is carried out.

If you wish to pay by account invoice note your account number below. The fee will be added to your account for the month we received the enquiry.

Your enquiry request will only be processed once payment is received.

☐ Cheque ☐ Credit/debit card ☐ Account Invoice

Account _____ Reference for statement _____

What happens next?

- You will receive an acknowledgement letter within 7 calendar days confirming receipt of your application and payment.
- A desktop study will be undertaken within 21 calendar days from receipt of application. A response will be issued to the applicant along with a corresponding extract of the Statutory Sewer Record.

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Completing your application form

This application form and supporting information may be submitted by email, post or delivered by hand. Any other means of submission will not be progressed.

You may also apply online at **yorkshirewater.com/developers/apply-online**

Please complete in **BLOCK CAPITALS** using blue or black ink or enter your details below.

1. Your details

Applicant

Your name

Your company's name

Your home or company address

Postcode

Telephone number

E-mail address

2. Details of the site

Site address

Postcode (nearest)

Grid reference: Easting (6 figures)

Northing (6 figures)

Site area (ha or sq m)

Previous site usage:

☐ Greenfield ☐ Residential ☐ Commercial ☐ Industrial ☐ Other (please specify)

Is the site currently connected to public sewer? ☐ Foul ☐ Surface water

If the site is brownfield and demolished, how long has the site been remediated?

Has a site/drainage survey been carried out? If so please provide evidence of previous drainage of the site. This will enable us to provide a more detailed answer to your enquiry.

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3. Details of the proposals

Type of development? Residential Commercial Industrial Mixed

Number of units/dwellings proposed

Employment population

Proposed peak foul flow

Proposed peak surface water flow

Proposed impermeable area

Trade effluent discharge

Preferred discharge point to public sewer network

As a minimum, enclose an O.S plan (scale 1:1250 or 1:2500) with the site clearly indicated.

If available, please provide any other relevant information to enable a more comprehensive response. Such as;

- Topographic survey
- Site surveys
- Proposed drawing
- Preferred drainage outfall routes and points of access

4. Information required

We understand that there may be limited site information available at this time. However, should you be able to provide us with further information we can address more advanced matters, such as discharge of surface water to public sewer. Advanced additional information includes:

1. Details of the previous/existing site use

- Site drawings/layout
- Evidence of positive connection to public sewer (if applicable)
  - Drainage layouts
  - CCTV survey reports
- Site location plan

2. Details of the proposed site usage

- Site drawings/layouts
- Details of the proposed site drainage arrangements
  - Proposed points of connection
  - Proposed rates of discharge

3. Proposed Surface Water Disposal

- Evidence that other means of disposal have been discounted prior to discharge to sewer
  - Infiltration testing/borehole logs
  - Distance to nearest watercourse
  - Details of proposed SuDS components/special assets proposed to be offered for sewer adoption

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5. Declaration

I request that Yorkshire Water process my application based on the information I have provided and confirm all information is correct to the best of my knowledge. I agree that Yorkshire Water may use the support information provided for any purpose connected with this application and with the company's statutory Sewerage and Water undertakings, including sharing information with our service partner.

☐ **By ticking this box I agree to the above declaration**

Print name _____ **Date** __ __ | __ __ | __ __ __ __

Position in company _____

YorkshireWater

Please return this completed form to:
Developer Services
Yorkshire Water Services Ltd
PO Box 52
Bradford BD3 7YD

Or you can email it to us:
technical.sewerage@yorkshirewater.co.uk

If you need to get in touch

Call the Developer Services team on 0345 1 20 84 82
Our Developer Services office is open Monday to Friday 8am-5pm.

Visit our website yorkshirewater.com/developers

Tweet us @YWHelp

Write to us
Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD

Other useful numbers

Contact centre
0345 1 24 24 24
(billing enquiries)

Asian language
0345 1 24 24 21

Text telephone/minicom
0345 1 24 24 23

24 hour automated services
0345 1 24 72 47
(meter readings and payments)

Fax number
01274 372 800

How much could you save?

Use our online calculator
See how you could save water and energy around the home.

Buy discounted water saving gadgets
Water butts, shower heads and more – on our website.

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