

# Pre-planning sewerage enquiry

VR

## Filling out this form

If you'd like to complete this application form online, please log in to our online portal:

[developerservices.yorkshirewater.com/sign-up-sign-in](https://developerservices.yorkshirewater.com/sign-up-sign-in)

To fill out this PDF application form, please open and complete it using [Adobe Acrobat Reader](#) and email your completed application to [technical.sewerage@yorkshirewater.co.uk](mailto:technical.sewerage@yorkshirewater.co.uk)

Or, post it to: Developer Services, Yorkshire Water Services Ltd, PO Box 52, Bradford BD3 7YD

**Please note:** the fees listed in this form are fixed until **31 March 2024**. You can find the most up-to-date version of the form at [yorkshirewater.com/developers/sewerage/pre-planning-sewerage-enquiry](https://yorkshirewater.com/developers/sewerage/pre-planning-sewerage-enquiry)

## Please confirm you can provide the following documents with your application:

Site location plan (an Ordnance Survey plan to scale 1:1250 or 1:2500)

### Additional documents (if applicable)

Existing site layout drawings

Proposed site layout drawings.

Evidence of existing connection to the public sewer (drainage layouts and CCTV reports)

Details of proposed drainage arrangements (points of connection and rates of discharge)

Details of proposed surface water drainage and evidence that alternative methods have been discounted prior to discharge to the public surface water sewer

Topography survey

Site surveys

Please be aware, we may contact you to seek feedback on your experience with this service.



## Initial information and terms and conditions

### Your pre-planning sewerage enquiry

Submitting this pre-planning sewerage enquiry allows us to determine if the public sewer network can accept the domestic flows from your proposed development. We'll also suggest points of discharge for both foul water and surface water, along with any required asset protection measures.

We'll carry out a desktop study based on the information you provide and our sewer records. If there is not enough capacity, we'll advise on potential solutions, including a feasibility study and possible upgrade of the sewer network.

If you're planning to design a new sewer network to be adopted by Yorkshire Water, we are happy to offer a pre-design discussion before you submit your adoption application. You must ensure the prospective sewer system is designed and constructed to the Design and Construction Guidance, Local Practices and Technical Standards contained within the Codes for Adoption.

### How long will it take to get a response?

We aim to send you confirmation that we've received your application within **7 calendar days**. Once we receive your completed application and payment, we'll carry out a technical assessment and aim to issue a pre-planning enquiry response within **21 calendar days** along with a corresponding extract of the statutory sewer record. Our pre-planning sewerage enquiry response is valid for 12 months from the date of issue.

### What fee do you need to pay for this application?

Item	Charge	What the charge covers	When you need to pay
<b>Application fee</b>	£187 + £37.40 (VAT) = £224.40	The cost of processing the application, carrying out a technical assessment and producing a pre-planning enquiry response	Upfront on submission of your application

If we need to carry out additional assessment (for complex sites, for example), there is an additional charge of £84 + VAT per hour.

### How to pay

Choose your payment method below

**Credit/debit card** - we'll contact you on the phone number you provide in this application to arrange payment over the phone.

**BACS** - to pay by BACS, the details are **sort code:** 57-49-55; **account number:** 11111111

**Cheque** - please enclose a cheque payable to 'Yorkshire Water Services Ltd.' with your application.

**Account invoice** - the fee will be added to your account for the month we receive your enquiry

Credit/debit card

BACS

Cheque

(please include your site post code / BACS reference)

Account invoice

Account number

Reference for statement

**As the applicant, you are responsible for the payment of any cost associated with this application.**



If you're filling out a paper copy, please complete in **BLOCK CAPITALS** using blue or black ink.

## 1. Your details

Are you a      Developer      Landowner      Builder      Consultant/Agent      Other

If other, please specify

Full name

Company name

Company number

Phone number

Email address

Address

Town/City

Post code

## 2. Site details

### Site address (or closest existing address)

Address

Address line 2

Address line 3

Town/City

Post code

Grid reference (centre of site): Easting

Northing

Site area (hectares)

Previous/existing site usage      Greenfield      Housing      Commercial      Industrial      Other

If other, please specify

If the site is on brownfield, and demolished, how long has the site been remediated?

Is the site currently connected to a public sewer?

Foul water sewer      Surface water sewer      Combined sewer      Not connected      Unknown

Has a site/drainage survey been carried out?      Yes      No

If yes, please attach evidence of previous site drainage with your completed application. This will allow us to provide a more detailed response to your enquiry.



## 3. Development details

What type of development are you proposing?

Housing    Commercial    Industrial    Mixed-use (housing/commercial)

Number of units/dwellings

Employment population

Proposed peak foul water flow rate (l/s)

Proposed peak surface water flow rate (l/s)

Proposed impermeable area (m<sup>2</sup>)

Trade effluent discharge (l/s)

Preferred point of discharge to public sewer network (grid reference)

## 4. Declaration

I request that Yorkshire Water process my application based on the information I have provided and confirm all information is correct to the best of my knowledge.

I agree that Yorkshire Water may use the supporting information provided for any purpose connected with this application and with the company's statutory Sewerage and Water undertakings, including sharing information with its service partner.

I am applying as the applicant or their representative and, by doing so, agree that I will be liable for the payment of any cost associated with this application.

**By ticking this box I agree to the above declaration**

**Print name**

**Position in company**

**Date**        /        /



**Please email this completed form to:**  
[technical.sewerage@yorkshirewater.co.uk](mailto:technical.sewerage@yorkshirewater.co.uk)

**Or you can post it to:**  
Developer Services  
Yorkshire Water Services Ltd  
PO Box 52  
Bradford BD3 7YD

## If you need to get in touch



**Call the Developer Services team on 0345 1 20 84 82**

Our Developer Services office is open Monday to Friday 8am-5pm.



**Visit our website [yorkshirewater.com/developers](http://yorkshirewater.com/developers)**



**Tweet us [@YWHelp](https://twitter.com/YWHelp)**



**Write to us**

Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD

## Other useful numbers

**Contact centre**

**0345 1 24 24 24**

(billing enquiries)

**Asian language**

**0345 1 24 24 21**

**Text telephone/minicom**

**0345 1 24 24 23**

**24 hour automated services**

**0345 1 24 72 47**

(meter readings and payments)

**Fax number**

**01274 372 800**

## How much could you save?



**Use our online calculator**

See how you could save water and energy around the home.



**Buy discounted water saving gadgets**

Water butts, shower heads and more – on our website.

VR

Yorkshire Water Services Limited, Western House, Halifax Road,  
Bradford, BD6 2SZ. Registered in England and Wales No.02366682



**YorkshireWater**