Application for a self lay point of connection

Providing clean, safe water: It’s part of our Blueprint for Yorkshire
Your application form for a self lay point of connection

This application form should be used at detailed planning stage if you are intending to use a self-lay organisation (SLO) to design and install your new water main and service connections.

What will you receive in response to your application?
Yorkshire Water will provide the following information:
• Point of connection
• Details of any re-enforcement required
• Details of any contribution
We will acknowledge your application within 5 calendar days.
For developments up to 250 dwellings we will reply in 28 calendar days.
For more than 250 dwellings or where water is required for non-domestic purposes we may need to carry out further investigations. If this is the case we will contact you within 10 calendar days to discuss.

How much does it cost to process the application and how can you pay?
There is a charge of £120.88 + £24.18 VAT = £145.06 for processing your application. This charge covers the cost of undertaking a survey on site, confirming that we can supply the quantity of water required at the statutory pressure and providing a quotation to you for the connection work. Your quotation will be valid for 6 months from the date of issue. These charges are applicable to 31 March 2016.

How would you like to pay?
☐ Cheque
Please make your cheque payable to ‘Yorkshire Water Services Ltd’ and enclose it with your completed application form.

☐ Credit/Debit Card
If you choose to pay by card, we’ll contact you to take card details upon receipt of your application. Some credit cards will incur a bank handling fee; please check this with your provider first.

You can send us your completed form by email or post
• e-mail: wbu.service.centre@yorkshirewater.co.uk
• Post: Developer Services, Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD
• If you have any questions please give us a call on 0345 1 20 84 82. Calls are recorded for monitoring purposes.

Charges for amendments to your quotation
Your quotation will be sent out to the applicant named below. Please ensure the applicant is the person who will be paying the quotation as the payment receipt will be sent in the name of the applicant. If you require us to reissue the quotation to a different person/company, there is an admin charge of £57.84. If you change your new connection requirements after receiving your quote, there is an admin fee of £57.84 for a re-quote (£99.06 if we have to re-survey the site). If you request a copy receipt in a name other than the applicant there is a charge of £57.84. These charges are applicable to 31 March 2016 and exclude VAT.

Whilst we endeavour to provide an accurate quotation for the cost of your new connection, there are sometimes unforeseen circumstances that may affect this. These include additional local authority highway requirements such as road closures, out of hours working or the use of specialist traffic management. Engineering difficulties may also affect the cost of the work. In the event that these arise, we will recharge any additional costs not identified at survey stage to the applicant.

1. Contact details
If you are not the developer, please provide a letter of authorisation from the developer.

Are you ☐ A Developer ☐ An SLO ☐ A Consultant ☐ Other

Name ................................................................................................................................................................................................
Company ..........................................................................................................................................................................................
Contact address ..............................................................................................................................................................................
Contact telephone number (including dialling code) ..................................................................................................................
E-mail address ...................................................................................................................................................................................
Letter of authority attached ☐ Yes ☐ No
2. About the development
Site address ............................................................................................................................................................................
................................................................................................................................................................................................
............................................................................................................................................................................ Postcode .............................................
Grid reference .............................................................................................................................................................................
Planning permission ...............................................................................................................................................................
Development enquiry request – Local authority ......................................................... Reference number .......................
Site contact name ..................................................................................................................................................................
Contact number .....................................................................................................................................................................

3. Infrastructure credits
Has the site had a water supply in the last 5 years  ☐ Yes  ☐ No
If yes please provide the following details
Previous domestic supplies –
Number of connections that were on site .............................................. Approximate date of disconnection ..........................
Previous non domestic supplies –
Number of connections that were on site .............................................. Approximate date of disconnection ..........................
Use of premises ................................................................................................................................................................................
Print name ........................................................................................................................ Date .....................................................

Service connections
Domestic connections
How many 25mm connections? Number ..........................................................
How many connections greater than 25mm? 32mm 63mm 90mm Other
How many properties are these supplies feeding? ........................................
Anticipated date of first connection ............................................................. Anticipated date of final connection ..........................

Non household premises

<table>
<thead>
<tr>
<th>Plot number</th>
<th>Floor space in square meters</th>
<th>Building type</th>
<th>Flow rate l/s</th>
<th>Anticipated connection date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Max</td>
<td>Mean</td>
</tr>
</tbody>
</table>

4. Supporting documents
Site location plan, indicating North  ☐ Yes
Site layout plan (please note Yorkshire Water will be unable to provide POC without this)  ☐ Yes

5. Declaration
By submitting this application I confirm that Yorkshire Water may use the supporting information for any purpose connected with this application

Your name and title (in capitals) ............................................................... Company name ...........................................................
Position ........................................................................................ Date ...........................................................
Telephone .................................................................................. Mobile ...........................................................
Signed ..........................................................................................................................
Please return this completed form with the information indicated above to:

Developer Services
Yorkshire Water Services Ltd
PO Box 52
Bradford BD3 7YD

Or you can email it to us:
wbu.servicecentre@yorkshirewater.co.uk

If you need to get in touch:

- **Call the Developer Services team on 0345 1 20 84 82**
  Our Developer Services office is open Monday to Friday 8am-5pm.

- **Call our contact centre on 0345 1 24 24 24**
  Our contact centre is open for billing enquiries Monday to Friday 8am-8pm and Saturday 9am-5pm.
  For water and sewerage enquiries we’re open Monday to Saturday 6.30am-10pm and Sunday 7.30am-10pm.
  We’re open 24 hours a day for emergency calls.

- **Visit our website yorkshirewater.com**

- **Tweet us @YWHelp**

- **Write to us**
  Yorkshire Water Services, Western House, Halifax Road, Bradford, BD6 2SZ

**Other useful numbers:**

- Asian language 0345 1 24 24 21
- Text telephone/minicom 0345 1 24 24 23
- 24 Hour automated services (meter readings and payments) 0345 1 247 247
- Fax number 01274 372 800

**How much could you save?**

- **Use our online calculator**
  See how you could save water and energy around the home.

- **Buy discounted water saving gadgets**
  Water butts, shower heads and more – on our website.