

Request for a Final Inspection

7M

Filling out this form

This form can't be filled out online, so before you start to complete it, please make sure you follow these steps:

1. Download the PDF to your PC (Save it locally, for example on your desktop)
2. Open it using Adobe Acrobat Reader, and fill it out
(if you don't have Adobe Acrobat PDF Reader you can download it [here](#))
3. Save the completed version
4. Email it to us at technical.sewerage@yorkshirewater.co.uk



This request form should only be used if you have received a 'Full Provisional Certificate' or a 'Provisional Certificate with Defects' for your site put forward for adoption under Section 104 of the Water Industry Act 1991.

A Final Inspection confirms that the site has reached the end of its maintenance period, the proposed adoptable system has been operating as expected during this time (with no operational issues) and there are no outstanding remedial works to complete.

To arrange a final inspection with one of the team, please complete this request form and email it to technical.sewerage@yorkshirewater.co.uk, along with the requested supporting information.

What happens next?

On receipt of your request form and supporting information, an Adoptions Agent will review all the information to ensure it is compliant with the Code for Adoption.

If all the necessary information has been provided, the Adoptions Agent will instruct our scheduler to contact you within 14 calendar days to confirm a convenient date and time of your final inspection with a Developer Services Inspector. They will also confirm who should be present on site during the inspection.

If the information received is not sufficient, the Adoptions Agent will contact you to discuss the outstanding matters.

Completing your request form

This request form and supporting information can be submitted in paper copies by post, delivered by hand or sent electronically.

This form must only be completed, signed and submitted by the developer for the site.

Please ensure all outstanding fees owing to Yorkshire Water have been paid prior to submitting this form.

Please complete in **BLOCK CAPITALS** using blue or black ink or enter your details below electronically.

1. About you

I confirm I am the developer for this site Yes No

Your name

Your company's name

Your company's address

Postcode

Telephone number

E-mail address



2. Details of the site

Site Name

Site Address

Postcode (nearest)

Site H reference number

Date of Issue of Full Provisional Certificate

Date of Issue of Provisional Certificate with Defects

Please confirm all outstanding Defects noted on the Provisional Certificate have been completed Yes No

Please note – if the Final Inspection has to be aborted due to the outstanding remedial work not being completed, the developer will be charged in line with our Charging Arrangements 2023/2024.

Contact details of an authorised person on site during the inspection to sign off the works in the absence of the developer:

Name

Company

Position

Telephone number

E-mail address

3. Final Inspection Requirements

Please confirm you have completed and provided the following documentation with this request form:

Health & Safety document (provided by Yorkshire Water)	Yes	No
Virgin Business to Business Form (provided by Yorkshire Water)	Yes	No
MPAN Number	Yes	No
Pumping Station Billing Address details	Yes	No
Risk Assessment for Sustainable Drainage assets	Yes	No
Lifting Certificates (must be in date)	Yes	No
Electrical Certificates (must be in date)	Yes	No
Are there any operational issues on the proposed adoptable network?	Yes	No

Please provide details

Are there any site specific access requirements?	Yes	No
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Please provide details

Please confirm all legal requirements to facilitate the adoption of this site are in place	Yes	No
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Please provide details



4. Declaration

I request that Yorkshire Water process my request based on the information I have provided and confirm all information is correct to the best of my knowledge.

I agree that Yorkshire Water may use the supporting information provided for any purpose connected with this request and with the company’s statutory Sewerage and Water undertakings.

I can confirm that this request form has been checked by ourselves as the Developer, is complete and complies with the Design and Construction Guidance, Local Practices and Technical Standards contained within the Code for Adoption.

I confirm that I would like Yorkshire Water to arrange a final inspection for this site.

By ticking this box I agree to the above declaration

Print name

Date

Position in company



Please email this completed form to:
technical.sewerage@yorkshirewater.co.uk

Or you can post it to:
Developer Services
Yorkshire Water Services Ltd
PO Box 52
Bradford BD3 7YD

If you need to get in touch



Call the Developer Services team on 0345 1 20 84 82

Our Developer Services office is open Monday to Friday 8am–5pm.



Visit our website yorkshirewater.com/developers



Tweet us [@YWHelp](https://twitter.com/YWHelp)



Write to us

Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD

Other useful numbers

Contact centre

0345 1 24 24 24

(billing enquiries)

Asian language

0345 1 24 24 21

Text telephone/minicom

0345 1 24 24 23

24 hour automated services

0345 1 24 72 47

(meter readings and payments)

Fax number

01274 372 800

How much could you save?



Use our online calculator

See how you could save water and energy around the home.



Buy discounted water saving gadgets

Water butts, shower heads and more – on our website.

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