

# Application to come off a shared supply

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## Filling out this form

If you'd like to complete this application form online, please log in to our online portal: [developerservices.yorkshirewater.com/sign-up-sign-in](https://developerservices.yorkshirewater.com/sign-up-sign-in)

To fill out this PDF application form, please open and complete it using [Adobe Acrobat Reader](#) and email your completed application to [wbu.servicecentre@yorkshirewater.co.uk](mailto:wbu.servicecentre@yorkshirewater.co.uk)

Or, post it to: Developer Services, Yorkshire Water Services Ltd, PO Box 52, Bradford BD3 7YD

**Please note:** the fees listed in this form are fixed until **31 March 2025**. You can find the most up-to-date version of the form at [yorkshirewater.com/developers/water/water-connections/](https://yorkshirewater.com/developers/water/water-connections/)

## Please confirm you can provide the following documents with your application:

Site location plan (a plan showing where your property/site is and where the boundary is)

### Additional documents (if applicable)

F10 notice (if the development is notifiable to the Health and Safety Executive)

Pre-construction information (site surveys and any relevant parts of your construction phase plan (if available) if your development is notifiable to the HSE)

Regulation 5 notification form (for any commercial/industrial water fitting installations)

Written authorisation from the individual/company who will pay the quote for the connection works (if different from the applicant)

Please be aware, we may contact you to seek feedback on your experience with this service.

## Initial information and terms and conditions

### Your application to replace an existing shared supply with a new independent supply

This is an application to replace an existing shared service pipe (a pipe that serves multiple homes) with a new independent service pipe.

If you need a connection to a newly built or converted property (either household or non-household), you'll find the relevant application at: [yorkshirewater.com/developers/water/water-connections/](http://yorkshirewater.com/developers/water/water-connections/)

### How long will it take to get a response?

We aim to send you confirmation that we've received your application within **5 calendar days**.

Once we receive your completed application and payment, we aim to respond within **28 calendar days** with a quote for the cost of the works and a plan showing the proposed connection.

### What fee do you need to pay for this application?

Item	Charge	What the charge covers	When you need to pay
<b>Application fee</b>	£237 + £47.40 (VAT) = <b>£284.40</b>	The cost of processing the application, doing a survey and producing a quote	Upfront on submission of your application

Once you've paid your quote for the cost of the work, we'll send you a checklist for you to confirm you're ready to book in the work. This comes with an administration fee of **£22 + VAT per property**, which is included in your quote. Your quote will be valid for 6 months from the date of issue.

### How to pay

Choose your payment method below

**Credit/debit card** - we'll contact you on the phone number you provide in this application to arrange payment over the phone.

**BACS** - to pay by BACS, the details are **sort code:** 57-49-55; **account number:** 11111111

**Cheque** - please enclose a cheque payable to 'Yorkshire Water Services Ltd.' with your application.

Credit/debit card

BACS

Cheque

(please include your site post code / BACS reference)

**As the applicant, you are responsible for the payment of any cost associated with this application.**

If you're filling out a paper copy, please complete in **BLOCK CAPITALS** using blue or black ink.

## 1. Your details

Are you a      Homeowner      Developer      Builder      Consultant      Other

If other, please specify

Full name

Company name (if any)

Company number (if any)

Phone number

Email address

Address

Town/City

Post code

If you're not the property owner, can you confirm the owner consents to this request?      Yes      No

Please provide your **Yorkshire Water customer reference number** (you'll find this on a copy of your Yorkshire Water annual statement).

**Will you be paying the quote for the connection works?**      Yes      No

If no, please provide the payer's details below and attach **written authorisation** from the payer

Full name

Company name (if applicable)

Phone number

Email address

Address

Town/City

Post code

**Would you like to authorise us to speak to anyone else about your application?**      Yes      No

Is the recipient a      Homeowner      Developer      Builder      Consultant      Other

If other, please specify

Full name

Company name (if any)

Company number (if any)

Phone number

Email address

Address

Town/City

Post code

## 2. Site details

### Site address

Is the property/site address different from your address?    Yes    No

If yes, please provide the site address below

Address

Town/City

Post code

Grid reference (if known): Easting

Northing

We'll conduct a survey of your site when we receive your application. We may or may not need to visit your site to carry out this survey based on your requirements and the complexity of your site. We'll let you know if a site visit is needed once we receive your application.

If we need to visit your site, are there any known **risks or hazards** that we should be aware of?

Yes    No

If yes, please provide details below

### Site contact details

Are the site contact details different from your contact details?    Yes    No

If yes, please provide the details of your site contact below

Site contact name

Site contact phone number

Site contact email address

## 3. Your requirements

Number of properties requiring connection

Please provide any other relevant information below

## Alternative water supply

Do you have, or intend to install, an alternative source of water other than that supplied by Yorkshire Water?

Yes      No

If yes, please indicate the source of the alternative water supply:

Rainwater      Borehole/Spring      Grey water      Other (please specify below)

**Please note:** regulation 5 of the Water Supply (Water Fittings) Regulation 1999 requires you to also notify the water regulations department for all types of commercial and industrial installations. All installations must be installed in accordance with the Regulations. We recommend using a WIAPS/ WaterSafe approved plumber.

I have read and understood

## 4. Construction Design and Management (CDM) 2015

If your development is notifiable to the Health and Safety Executive (i.e., if construction is scheduled to last longer than 30 working days or 500 person days, or if there will be more than 20 workers on site at any one time), you'll need to provide us with an **F10 notice**.

Is your development notifiable to the Health and Safety Executive (HSE)?      Yes      No

If yes, please upload a copy of your F10 notice, and any other relevant pre-construction information, such as site surveys and the applicable parts of your **construction phase plan** (if available), with this application.

## 5. Further information

### How we quote your charges

Quotes are issued to the applicant and are built up from the fixed charges published in our New Connection Charging Arrangements: [yorkshirewater.com/developers/developer-services-charges/](http://yorkshirewater.com/developers/developer-services-charges/). Your quote is valid for 6 months from the date of issue.

If you need us to re-issue a quote, you'll need to request a re-quote and pay the associated admin fee. You can find the re-quote request form at the bottom of [yorkshirewater.com/developers/water/water-connections/](http://yorkshirewater.com/developers/water/water-connections/)

### Bespoke charges

Our published fixed charges do not cover the following special circumstances:

- complex or challenging works involving a certain degree of engineering difficulty (such as works in a dual carriageway, a road bridge or on a railway site)
- easements to access new mains installed on third-party land
- special fittings not listed in our Charging Arrangements.

Under the above special circumstances, we will issue a quote containing bespoke charges.

If we need to conduct a feasibility study to find out what methodology and costs are associated with a complex or challenging project, we'll let you know in advance. If you decide to continue, a non-refundable deposit will be charged via an invoice at the same time we issue the quote for the cost of the works. Please see our New Connection Charging Arrangements for more details.

### Council fees

We'll add to your quote the cost of any fees we pay to the local highway authority for permission to safely carry out roadworks. Council fees vary and are dependent on the amount of work being carried out. Please visit your local highway authority's website for more information on specific fees.

### Retail competition

If you're a business, you may appoint a retailer to provide you with water and sewerage services. You'll need to appoint a retailer at least 8 days prior to connection. If you do not appoint a retailer yourself, one will automatically be assigned to you. For more information on retail competition, please visit [open-water.org.uk](http://open-water.org.uk)

## 6. Declaration

I request that Yorkshire Water process my application based on the information I have provided and confirm all information is correct to the best of my knowledge.

I agree that Yorkshire Water may use the supporting information provided for any purpose connected with this application and with the company's statutory Sewerage and Water undertakings, including sharing information with its service partner.

I am applying as the applicant or their representative and, by doing so, agree that I will be liable for the payment of any cost associated with this application.

**By ticking this box I agree to the above declaration**

**Print name**

**Position in company**

**Date**        /        /

**Please email this completed form to:**  
[wbu.servicecentre@yorkshirewater.co.uk](mailto:wbu.servicecentre@yorkshirewater.co.uk)

**Or you can post it to:**  
Developer Services  
Yorkshire Water Services Ltd  
PO Box 52  
Bradford BD3 7YD

## If you need to get in touch



**Call the Developer Services team on 0345 1 20 84 82**

Our Developer Services office is open Monday to Friday 8am-5pm.



**Visit our website [yorkshirewater.com/developers/](http://yorkshirewater.com/developers/)**



**Tweet us [@YWHelp](https://twitter.com/YWHelp)**



**Write to us**

Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD

## Other useful numbers

**Contact centre**

**0345 1 24 24 24**  
(billing enquiries)

**Asian language**

**0345 1 24 24 21**

**Text telephone/minicom**

**0345 1 24 24 23**

**24 hour automated services**

**0345 1 24 72 47**  
(meter readings and payments)

**Fax number**

**01274 372 800**

## How much could you save?



**Use our online calculator**

See how you could save water and energy around the home.



**Buy discounted water saving gadgets**

Water butts, shower heads and more – on our website.